

TODWICK PARISH COUNCIL

Minutes of the meeting held in Todwick Village Hall at 7.00p.m. on Tuesday 26th September 2017.

Present

Councillor Gregory – In the Chair
Councillor Jeffrey
Councillor Lightfoot
Councillor White
J R Walker – Clerk & Financial Officer
Ray Sykes

17/56 APOLOGIES

Apologies for non-attendance had been received from Councillors Carter and Newbold. Councillors Ardern and Hill were also not in attendance. Councillor Ferris had resigned from the Council. **Clerk** had posted the notice of a casual vacancy.

17/57 APPROVAL OF THE MINUTES

Ordinary Meeting 25th July 2017

There were no amendments and the minutes were signed as a true record.

17/58 MATTERS ARISING

There were no matters arising not to be discussed under an agenda item.

17/59 DECLARATION OF MEMBER'S INTERESTS

There were no declarations of interest.

17/60 URGENT ITEMS FOR LATER CONSIDERATION

1. Fracking meeting.
2. Bryan Ferris.
3. "Active Always" and "Active Otago"

17/61 CLERK'S REPORT

Clerk had undertaken all the duties placed on him at the last meeting, including attending a village hall liaison meeting with the Chairman.

17/62 FINANCIAL OFFICER'S & EXTERNAL AUDIT REPORT

Clerk advised that the external auditor had reported on the submission for 2016/17. All was satisfactory and no issues had been raised. The subsequent invoice had been paid and the requisite documentation added to the Parish Council Website.

Resolved to approve and accept the Annual Return for 2016/17 including the External Auditor Report and Certificate.

	£
<u>Monies received</u>	
1. British Gas – Village Hall PV Panels	703.94
<u>Payments made since last meeting</u>	
1. Aviva – Clerk’s Pension	35.14
2. RMBC – Event Application	15.50
3. David Gregory – Shelving Units	54.00
4. Todwick Village Hall – Rent	10.50
5. Wicksteed Leisure Ltd – Play Equipment Inspections	108.00
6. HMRC – August Tax/NI	340.28
7. J R Walker – August Salary & Expenses	560.58
8. RMBC – TENs License	21.00
9. BDO – External Audit Fee	360.00
10. HMRC – August Tax/NI	340.28
11. RMBC – Summer Camp	46.33
12. Kevin Light – Village Maintenance	142.83
13. C R Marsden – “Informer” Printing	95.00
14. HMRC – September Tax/NI	339.88
15. J R Walker – Salary & Expenses	647.92
16. Rotherham MBC – Grounds Maintenance	4844.48
17. Yorkshire Water – Allotment Bill	183.60
18. Kevin Light – Village Maintenance	142.83
<u>Un-presented cheques</u>	
1. RMBC – Event Application	15.50
2. Rotherham MBC – Grounds Maintenance	4844.48
3. Yorkshire Water – Allotment Bill	183.60
<u>Payments to be made</u>	
1. Kevin Light – Village Maintenance	142.83
2. Brian White – Gutter Brackets/Materials for Seat Repair etc.	61.26
<u>Present bank statement balances</u>	
Business Saver Account	Community Account
(Cheque Feeder)	(Cheque)
£21,707.88	£1.00

17/63 CORRESPONDENCE

Written correspondence received.

1. HMRC – VAT

Responses had been received from Councillors Gregory and White together with Dr. Richardson the Chairman of the Village Hall Management Committee.

2. The Pensions Regulator – Future Increases in Contributions

Correspondence had been received via E-mail and forwarded by the Clerk to Members on their receipt. The Clerk had replied where appropriate.

1. Various Councillors – Meeting Minutes

2. Voluntary Action Rotherham – Various Email Bulletins
3. Rural Action Yorkshire – Various Email Bulletins
4. RMBC – Various Weekly Planning Lists
5. YLCA – Weekly Bulletins from The National Association of Local Councils
6. YLCA – Various Clerk Vacancies
7. YLCA – Various Chief Executive Bulletins
8. YLCA – Various Training Events
9. Various Councillors – Minutes/Agenda
10. RMBC – Various Travel Delay Alerts
11. Councillor Hill – Apologies for Non Attendance at July Council Meeting
12. Councillors Gregory and Newbold – Petition at The Pastures
13. Norman Anderson, John Richardson and Councillor Gregory – Parish Council/Village Hall Management Committee Meeting
14. Councillor Lightfoot – Gazebos etc.
15. RMBC and Councillor Lightfoot – Parish Council Websites
16. YLCA – Training Events in August
17. Councillor White – Bonfire Night
18. RMBC and Various Councillors – Petition re Heras Fencing at The Pastures
19. RMBC – Planning Enforcement Issues
20. Councillor Lightfoot – Weekly Planning Lists and Todwick Issues
21. Councillor White – Broken Ankle/Insurance Issues
22. RMBC and Councillor White – Event License for Bonfire Night
23. YLCA – Reform of Data Protection Legislation and Reform of Data Protection Legislation and Introduction of the General data Protection Regulations
24. RMBC – Traffic Lights
25. Councillor Gregory – Land Registry Certificate
26. Zurich Insurance and Councillor White – Bonfire/Insurance
27. RMBC – Consultation Opportunity for Community Groups and Not for Profit Organisations
28. RMBC – Review on Provision of Infrastructure Support to Local Community and Voluntary Groups
29. YLCA – The Good Councillors Guide to Finance and Transparency
30. RMBC – Legionella Awareness Session
31. Norman Anderson – May Crime Statistics
32. SYPTE – Special Olympics Great Britain
33. YLCA – Development of (currently) Open Space as a New Burial Ground
34. YLCA – Training Provision: August to November 2017
35. Councillors Lightfoot and White – September Informer
36. YLCA – NALC Chief Executive's Bulletin 29 - 4 August 2017
37. YLCA – Training in Successful Event Management
38. Norman Anderson – Hanging Basket Thefts
39. Creative Play – Play Equipment
40. YLCA – New Finance and Transparency Guidance Booklet
41. YLCA – Decorative Lighting in Trees
42. YLCA – How to Look After Listed Buildings
43. Andrew Ryde (TVHMC) and Councillor White – Todwick Village Hall Christmas Fayre
44. RMBC, Councillor Lightfoot and Norman Anderson – Parish Council Websites
45. Councillor White and Zurich Insurance – Broken Ankle
46. RMBC – Kiveton Memory Walk

47. STPTE – Bus Service Diversions
48. YLCA – Councils who are Undertaking a Neighbourhood Plan
49. Councillors Gregory and Lightfoot – Play Area Repairs
50. Councillor White – Village Hall FIT Reading
51. YLCA – Cyclists on Footpaths
52. Helen Greer-Waring – Traffic Reports
53. YLCA – Village Greens and Open Land
54. SYPTE – Stagecoach Fare Changes in South Yorkshire - 20 August 2017
55. Councillor White – TENS License Cheque
56. RMBC and Councillor White – Bonfire/Fireworks Events
57. Ray Sykes – Traffic Signals at Red Lion Roundabout
58. YLCA – Government Inquiry: Legal Rights/Responsibilities for Citizens/Civic Engagement
59. YLCA – Composting Toilets on Allotment Sites
60. Councillor Gregory – Mole Removal Quotation
61. RMBC – Planning Enforcement at Kiveton Lane
62. YLCA – Successful Event Management for Local Councils and Community Groups
63. RMBC – Rotherham Ward Boundary Changes
64. Wickersley Parish Council – Community Centre and Library
65. YLCA – Procedures, Powers and Policies
66. RMBC – Support Meeting with Parish/Town Council Clerks
67. Chesterfield Canal Trust – E:Newsletter Number 106
68. Councillor White – British Gas Cheque: Village Hall PV Panels
69. HMRC, Councillors Gregory and White and Dr. Richardson – VAT
70. Councillor Hill – Children’s Playground
71. Norman Anderson – Crime Statistics
72. Councillor White – Receipts
73. RMBC and Councillor Lightfoot – Asbestos Training/Legionella Awareness Session
74. Zurich Insurance – Councillor White’s Broken Ankle
75. Councillors Ferris and White – Fencing at The Pastures Shop Forecourt
76. SYPTE – Arriva Rail North (ARN) Industrial Action – 1 and 4 September 2017
77. Councillors Ferris and White – Bench on Goosecarr Lane
78. Councillor Gregory – Moles at Football Pitch
79. YLCA – Plunkett Foundation - Inspiring Yorkshire event: 21 September 2017
80. Liz Wainwright and Councillor White – Christmas Tree
81. Councillors Gregory and White – Project X
82. Councillor Ferris – Holiday
83. YLCA – Neighbourhood Planning
84. Ecclesfield Parish Council – Noticeboards
85. Community First Yorkshire – Rural News
86. Councillor White – Pest Control/Closure of Recreation Ground
87. Councillor White – Veolia Grant Application
88. Councillors Lightfoot and White – Informer/Website
89. Richard Edley/RMBC – Love Where You Love Volunteers
90. Councillor White – TENs Licence Receipt
91. Countryside Alliance – Awards
92. YLCA – South Yorkshire Branch Questions for October Meeting
93. RMBC – Legionella Awareness and Asbestos Awareness session
94. Councillors Carter, Lightfoot and White – Facebook re Recreation Ground Closure

95. Councillor Lightfoot – Informer re Recreation Ground Closure
96. RMBC – Town/Parish Council Network Meeting
97. Councillor Lightfoot – Carpet Shop Forecourt
98. Ray Sykes – Todwick Roundabout 'Traffic Lights'
99. YLCA – Netting on Multi-use Games Areas
100. SYPTE, Councillors Lightfoot and White – Rotherham School Bus Changes
101. YLCA – South Yorkshire Branch Meeting
102. Dr. Richardson, RMBC, Councillors Carter, Lightfoot, Newbold and White, – Fly Tipping on Goosecarr Lane
103. SYPTE – Rotherham Interchange and Car Park: Update September 2017
104. Unknown Sender, Councillor White and Norman Anderson – Account Balance
- Clerk** An e-mail requesting a bank transfer had purported to come from the Chairman but clearly had not and he had reported the matter to the authorities.
105. Councillor Newbold – Apology for Non-attendance at Council Meeting
106. Ray Sykes and RMBC – Problem Parking at Mortains
107. Councillors Ferris, Carter and RMBC – Resignation from the Council
108. Councillor Ferris – Kevin Light's Report
109. Richard Edley – Horse Droppings on Goosecarr Lane and Seat Repairs
110. Councillor White and RMBC – Event Application Cheque
111. YLCA – Request for Information: Playground Equipment
112. Bryan Ferris – Access to land from Osborne Drive and Osborne Road
113. Councillor Carter – Apology for Non-attendance at Council Meeting
114. George Watson – Litter
115. RMBC – Second Precept Payment
- Clerk** Monies should be deposited in the Parish Council's Account on the 28th September.

17/64 PLANNING APPLICATIONS

1. RB2017/1346

Application to fell 1 No. oak tree protected by RMBC Tree Preservation Order No. 3 1971 at 6 St Paul Close, for Mr. Ibbotson.

Jeffrey had viewed the tree and considered it to pose a threat to nearby properties.

Resolved to support the felling of the oak tree protected by RMBC Tree Preservation Order No. 3

17/65 COMMITTEES

Recreation

Gregory reported that:

- Since the July meeting the repairs identified by the Wicksteed inspection had been carried out in both playgrounds.
- The operation to remove moles was eventually carried out the week prior to the meeting. A huge thank you was due to Councillor White for his work in ensuring it went off well. A new incursion had broken out which needed to be dealt with.
- There was now a need to re-seed and so he would be acquiring the necessary seed and compost because now was the ideal time.
- Darfoulds FC had now started their league programme. Contact had been established with the Bassetlaw League to share fixture information with the aim of only having one match each weekend.
- It had been decided to switch energy supplier at the sports pavilion giving a potential saving of

£80/year.

- The football store room has had shelving units installed thus creating better options. Thanks were due to Barry Northall for his assistance.

Allotments

Ferris had advised prior to the meeting:

The pest control officer had made his first visit of the new contract and only mice were found. He would be attending again on the 28th September and Bryan intended accompanying him.

He had no further information following the break in at the allotments.

All the allotments were now taken.

There was now no one on the waiting list.

Church Yard

Jeffrey announced that the maintenance team would meet again on Saturday 7th October.

White reported that there had been a good attendance last time when the sit-on mower had been started and proved to be very helpful.

Grey Matters

White reported on the pleasurable meeting attended by the Rotherham Mayor. Children from the village school had also attended and given an excellent performance, well received by all attending including the school head-teacher and two teachers

17/66 MEMBER'S ACTIVITY REPORTS

1. **White** had repaired the seat vandalised on Goosecarr Lane near the allotments. He suggested an inspection be carried out on all the Council maintained seats and necessary maintenance/repairs arranged.
2. **White** had received a report form Barry Northall, following which he had replaced broken gutter brackets at the sports pavilion.
3. **White** had overseen the treatment to remove moles from the recreation ground. A second treatment would be required to another area near the children's play equipment.
4. **White** thanked Councillor Lightfoot for delivering the "Informer" newsletter to those properties he normally delivered to. He thanked Eileen and Barry Northall who had delivered them to properties on the Chairman's round when he was away.
5. **White** thanked Jean Leah who had helped in the preparation and submission of the grant application for the multi-use play area. The application had passed stage 1 and would proceed to stage 2 after the 6th October.
6. **Lightfoot** had prepared and delivered the "Informer" including to properties on Councillor White's route. It would be helpful if residents had letter boxes at the front of their properties as some were difficult to access.
7. **Lightfoot** had attended the RMBC website meeting on the 20th September. The Borough Council had now decided to continue to host the Parish Council's Website and had explained the various ways in which this might be managed. This included an increased role by the Parish Council but at a cost. The Borough Councillor Officers had expressed their approval of the village hall as a meeting venue.
8. **Gregory** had participated in the Church maintenance activities in August.
9. **Gregory** had painted the floor in the sports pavilion store.
10. **Gregory** had attended the RMBC emergency planning meeting with Councillor White

11. **Gregory** had attended the RMBC pilot enforcement meeting in August. A private company was being used to take enforcement action against various illegal/unsatisfactory practices. Substantial monies had been recovered in fines. The company had initially concentrated on Rotherham centre but was now radiating out to other areas and this would include Todwick. Parishioners should be aware that action would be taken against those parking illegally, throwing litter etc.

12. **Gregory** had set up the mole removal treatment at the recreation ground.

17/67 VILLAGE MAINTENANCE

1. Prior to the meeting **Ferris** had passed on Kevin Light's reports for both August and September:-

Litter had been cleared on four occasions both months at:-

Goosecarr Lane

The Pastures

Kiveton Lane

Church View

Recreation Ground

The war memorial has been swept and the sandpit raked over.

Kevin had trimmed the hedges around the basketball court and the edges on the three flower beds on The Pastures.

A large amount of fly tipping was dumped on the farm track on Goosecarr Lane. He had reported this to Streetpride on the 18th September and it had been cleared the next day.

The lights in the shower area of the changing rooms at the pavilion were not working.

Gregory advised that following the resignation by Bryan Ferris, the Council needed someone to manage the maintenance contractor.

Whilst the Borough Council's Streetpride provided a litter clearance service in Wales and Kiveton, it would not provide such a service in Todwick and it was therefore essential that Kevin Light continue to undertake his excellent work.

White asked if Kevin could be asked to remove weeds from the planting beds at the war memorial and suggested that he might be the appropriate person to undertake a survey of the condition of the seats maintained by the Council.

Gregory had e-mailed Paul Woodcock at RMBC asking that he ensure that the erection of the fencing at The Pastures promised to be completed in July now be satisfactorily completed.

The meeting was suspended at 8.00pm

OPEN SESSION

Ray Sykes discussed the introduction of parking restrictions now to be eventually introduced by RMBC on Mortains for a length of 10m from Kiveton Lane. He had originally requested these on 9th December 2013 and it had taken RMBC this long to arrange.

Discussion also took place on his application to RMBC for the provision of traffic signals at the new roundabout opposite the Red Lion. He had now submitted to RMBC supportive comments received by residents on Facebook.

Gregory advised that, regrettably, he believed that serious accidents would have to occur before any action would be supported by the Borough Council.

The meeting was reconvened at 8.10pm

17/68 TRAFFIC AND TRANSPORTATION MATTERS

1. **White** reported on two new bus services to come through the village. The X54 would run between Harthill and Sheffield and the X55 between Dinnington and Sheffield. Timetables were available at bus stops outside the school and the newsagents.
2. Discussion took place on problems associated with the buses travelled on by school children. Councillor Gregory had been advised that the capacity problems would be resolved in October.
3. **Lightfoot** raised problems associated with the bus using Manor Drive. **Gregory** advised that buses were using this as a means of turning around to travel in the opposite direction and as it was not actually on the bus route.

17/69 NEIGHBOURHOOD WATCH

Norman Anderson had reported on the May Statistics:-

Overall crime was about the same as last year i.e. 35 in 2016 and 39 in 2017.

There had been one Anti-Social Behaviour around the Red Lion area.

Mortains: 1 x Other Theft - No suspect identified

The Pastures 1 x Criminal Damage / Arson - No suspect identified

Horbiry End 1 x Other Crime - Still under investigation June 2017

Mill Hills 1 x Vehicle Crime - No suspect identified

1 x Violence/Sex - Still under investigation June 2017.

Hardwick Lane 2 x Other Thefts. One = No suspect identified and the other still under investigation at June 2017.

These were only the reported issues from the village. All too often he had heard the plaintiff cry "Why should I report it, they will not do anything". However, if people did not report crime, nothing will be done because the police don't know about it.

There had been a South Yorkshire Police initiative with a straw poll about the reintroduction of neighbourhood policing in the Borough. He had been given 11 questionnaires for a village of about 700 properties. He had no option but to try to select a good cross section of the village. It was a tick box mentality research. So age, gender, Neighbourhood Watch Member and non-Neighbourhood Watch Member, either side of Kiveton Lane. He eventually received them all back and sent them in. The results of the research were published in the Rotherham {Advertiser} Record of 19th July 2017. He had a copy if anyone wished to read it. The results pretty much reflected Todwick's attitude. The result showed that 44% of people wanted a more visible policing presence and 35 % said that reducing crime and anti-social behaviour would improve their confidence.

Norman Anderson had reported on the June Statistics:-

Bearing in mind the national average rise in crime is stated as 10% the figures for Todwick for 2016 to 2017 for the first 6 months had gone from 39 to 49 i.e. 25.6%.

Norman had obtained the name of the Borough Crime Prevention Officer on the Police Facebook website and he would be contacting him to discuss the issue. Todwick is classed as a low crime area.

Within the June statistics for Todwick there were three offences "under investigation" and "no suspect identified" and two offences classified as "unable to prosecute". No detail was given of "antisocial behaviour".

He had been made aware of a large white van "cruising" round the village about 9.30pm time. The vehicle had been recently sold but had not been registered with the DVLA. It was not insured and did not have a valid road tax or MOT. The police had been informed and Norman asked to be advised of any sightings of this.

MONTHLY CATEGORIES 2017

	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
BURGLARY	3	3		2		3	11
CRIMINAL DAMAGE/ARSON		1		1	1	1	4
OTHER THEFT	1	1	1		3	2	8
THEFT FROM A PERSON				1			1
VEHICLE CRIME	1	1	2		1		5
PUBLIC ORDER		1	1				2
VIOLENCE & SEXUAL	2	1			1	2	6
OTHER CRIME							1
ANTISOCIAL BEHAVIOUR	1	4	2	1	1	2	11
TOTALS	8	12	6	5	8	10	49

17/70 EVENTS

Bonfire

White reported on his work to ensure all went well in providing the bonfire and fireworks display. This had included:

Confirming the order with Reaction Fireworks for the proposed firework display.

Obtaining a TENS Licence.

Submitting an Event Application to RMBC.

Arranging attendance by the St. John's Ambulance

Arranging catering.

Councillor Carter's Father had once again kindly agreed to provide the pallets for the bonfire.

White would ask Bryan Ferris if he would now proceed with the placement of the barriers needed to screen off the bonfire. This would include an extra 6 barriers to form extra pay booths at the park entrance to avoid the queuing that had occurred last year.

White asked Councillor Jeffrey if he would kindly organise the purchase and erection of 4 posters around the village, advertising the event.

17/71 URGENT ITEMS

1. **Gregory** was to attend a by invitation only meeting on fracking on the 24th October. A further two places were available for the Council and he asked any interested Members to let him know if they also wished to attend.

2. **Gregory** gave thanks to Bryan Ferris for his tremendous contribution to the local community and Council activities since 2009 supported by his wife Christine.
3. **White** advised that following RMBC cut-backs “Active Always” and “Active Otago” would no longer be financed after April 2018.

The Meeting Closed at 8.55p.m.

The next Council Meeting will be in Todwick Village Hall at 7.00p.m. on Tuesday 31st October 2017.

..... Chairman

..... Date