

TODWICK PARISH COUNCIL

Minutes of the meeting held in Todwick Village Hall at 7.00p.m. on Tuesday 27th March 2018.

Present

Councillor Gregory – In the Chair
 Councillor Lightfoot
 Councillor Jeffrey
 Councillor Newbold
 Councillor White
 Councillor Wright
 J R Walker – Clerk & Financial Officer
 Steven Lee – HS2 Engagement
 Marcus King – HS2 Engagement

Steven Lee and **Marcus King** gave details of the proposals for HS2 in the local area. The present design phase would continue for another 2 years and this would be followed by a 4 year consultation period before the formal legislation was introduced. Leeds was considered to be a priority 1 destination and Sheffield a priority 2. This being the case, any links to Sheffield from HS2 would be via a composite high speed and standard rail track. The system used would be similar to that for the channel tunnel.

17/157 APOLOGIES

Councillors Carter had sent her apologies.

17/158 APPROVAL OF THE MINUTES

Ordinary Meeting 27th February 2018

There were no amendments and the minutes were signed as a true record.

17/159 MATTERS ARISING

1. **Gregory** expressed his delight at the granting of funds by Veolia for the Multi Use Games Area proposed for the North West corner of the recreation ground.
2. **Gregory** reported that two pot holes had been repaired on Goosecarr Lane but the others remained untouched.
3. **Gregory** reported that the tree had been pruned around the dog waste bin on Goosecarr Lane.
4. **Gregory** gave details of the options described by RMBC to improve the still unsatisfactory part of Storth Lane. **Members** supported the option providing a dedicated footpath surfaced with road planings.
5. **Gregory** reported that Eileen Northall and her team were already croqueting and knitting posies in readiness for the Remembrance Day celebrations. He circulated photographs showing the fixing of plastic poppies to street furniture such as lighting columns. **Members** resolved to purchase 60 of these poppies at a cost of some £180. These would be attached to lamp posts on Kiveton Lane and The Pastures. Parishioners would be given the opportunity to buy a poppy should they wish to have this displayed near their own

property. It would be necessary to obtain permission from RMBC to attach them to street furniture.

6. **White** reported that he had checked the Village Hall defibrillator cabinet light and confirmed that it was working satisfactorily but that the batteries on the adjacent motion activated spotlight needed recharging.

17/160 DECLARATION OF MEMBER'S INTERESTS

There were no declarations of interest.

17/161 URGENT ITEMS FOR LATER CONSIDERATION

1. Data Protection
2. Social Media

17/162 CLERK'S REPORT

Clerk had undertaken all the duties placed on him at the last meeting.

17/163 FINANCIAL OFFICER'S REPORT

Clerk advised:

	£
<u>Monies received</u>	
1. Barclays Bank – Interest	13.26
2. British Gas – PV Panels	274.34
 <u>Payments made since last meeting</u>	
1. Aviva – Clerk's Pension	17.57
2. Todwick Village Hall - Rent	10.50
3. Information Commissioner - Data Protection Registration	35.00
4. David Gregory - Paint for Wayside Seats	24.16
5. RMBC - Grounds Maintenance	4774.28
6. YLCA - Membership Renewal	433.00
7. Paul A Mumford - Pest Control	105.00
8. HMRC - March Tax/NI	339.88
9. J R Walker - March Salary/Expenses	588.26
10. Yorkshire Water – Allotment Bill	16.34
 <u>Unpresented cheques</u>	
1. David Gregory - Paint for Wayside Seats	24.16
2. Paul A Mumford - Pest Control	105.00
3. HMRC - March Tax/NI	339.88
4. Yorkshire Water – Allotment Bill	16.34
 <u>Payments to be made</u>	
1. Kevin Light – Village Maintenance	142.83
2. Gala Tent Ltd – Tent	500.00
3. Shires Marquees – Marquee Hire Deposit	97.50
4. Mint Security Systems – CCTV Engineer Call Out	54.00
5. Mrs. G Rockley – Chic Hatch Deposit	60.00

Present bank statement balances

Business Saver Account (Cheque Feeder)	Community Account (Cheque)
£17,742.91	£1.00

17/164 CORRESPONDENCE

1. Elan City – Evolis Radar Speed Sign

Correspondence had been received via E-mail and forwarded by the Clerk to Members on their receipt. The Clerk had replied where appropriate.

1. Various Councilors’ – Meeting Minutes and Future Agenda
2. Voluntary Action Rotherham – Various Email Bulletins
3. Rural Action Yorkshire – Various Email Bulletins
4. RMBC – Various Weekly Planning Lists
5. YLCA – Weekly Bulletins from The National Association of Local Councils
6. YLCA – Various Clerk Vacancies
7. YLCA – Various Chief Executive Bulletins
8. YLCA – Various Training Events
9. YLCA – White Rose Updates
10. YLCA – Various Requests for Information
11. RMBC – Various Winter Weather Briefings
12. Steven Lee – HS2 Engagement Meeting
13. RMBC – Fire Safety Demonstration
14. Various Councillors – Draft “Informer”
15. RMBC – Dog Fouling and Enforcement
16. Community First – Rural News February 2018
17. Councillor Newbold and RMBC – Faulty Street Lighting
18. Various Councillors – Elderly Residents
19. Norman Anderson – Meeting Invoice
20. Councillors Gregory and White and YLCA – General Data Protection Regulations
21. RMBC – Notice of Alterations to Electoral Register
22. RMBC – License Applications
23. RMBC – Data Protection Awareness Session
24. Norman Anderson – Crime Statistics January 2018
25. Councillor White – Cutting Back Highway Tree
26. Councillor Carter – Gazebo
27. Various Councillors – Veolia Environmental Trust Application
28. SYPTE – Rotherham Bus Services
29. Councillor Gregory – Pest Control Invoices
30. YLCA – Request for Information: Installation of CCTV
31. Councillor White – Information Required by Veolia
32. Councillor White – Data Audit Pro Forma
33. Norman Anderson – Village Hall Business Rates
34. YLCA - GDPR Training Sessions
35. Councillor Carter – Shires Marquee Invoice
36. Bramley Parish Council and Norman Anderson – South Yorkshire Police Crime Statistics
37. The Veolia Environmental Trust – Receipt of Bank Details and Other Information

- 38. RMBC - Anston Event Poster
- 39. SYPTE – Aviva Rail Industrial Action
- 40. Chesterfield Canal Trust - Newsletter
- 41. Councillor Carter – New Marquee Purchase
- 42. YLCA - The Practitioners' Guide for 2018/19 and Schedule of Amendments
- 43. Various Councillors - Informer Draft
- 44. Councillor Lightfoot – Kevin Light Report
- 45. Community First Yorkshire – Rural News
- 46. Bryan Ferris and Councillor White – Internal Audit
- 47. Zurich – Insurance Renewal
- 48. RMBC – Storth Lane
- 49. RMBC – Data Protection Session

17/165 PLANNING APPLICATIONS

1. RB2018/0328

Single storey rear extension and replacement porch to side at 7 Sandwith Road for Mrs. A Shaw.
Resolved to offer no objection

2. RB2018/0355

Increase in height of boundary wall to front and installation of railings and automatic sliding gate at 16 Osborne Road for Mrs. S Armstrong.

Resolved that the Clerk inform RMBC that works were already underway.

17/1669 COMMITTEES

Allotments

Jeffrey had met with Bryan Ferris on the previous Sunday and collected the plot rents. 16 payments were still outstanding and these would be collected. Bryan had given him spare padlocks and keys. Letters were required to be sent to holders informing of the proposed rent increase.

Garden Team

Gregory and **Jeffrey** reported that the Team had met on the 10 March and concentrated on tidying around the tree on the right hand side at the entrance. The next meeting would be a week on Saturday.

Recreation

Gregory reported that one mole had been trapped and he would continue to monitor and act accordingly.

He had had a meeting with RMBC as the Council was about to enter into the final year of the current contract. It had been agreed that RMBC would raise a credit for an overcharge related to the marking out of junior football pitches. They would also amend the charges for the coming year. The meeting took place three weeks ago and he had hoped to be able to give more details but had had to chase them up to ascertain their proposed actions, somewhat symptomatic of the relationship with RMBC.

He had also complained about the drastic cut back on the willow tunnel and, once again, awaited a response.

He had expressed his concern about the condition of the football pitch. RMBC had accepted that the scheduled maintenance and renovation had not been of the required standard. To remedy that

they were to carry out short term remedial work and follow up in the summer with major action. Details were once again awaited.

RMBC had agreed to copy the Parish Council into the planned work schedules, allowing work to be monitored.

17/167 MEMBER'S ACTIVITY REPORTS

1. **Gregory, White** and the **Clerk** had met to prepare the data protection information now required.
2. **Gregory** had participated in the Church yard clearance.
3. **White** gave details of a national World War One initiative to display 6 feet high hollow soldiers. These cost some £750 each. Members were not prepared to provide any of these in view of the cost and likely vandalism as they were of fairly flimsy construction.
4. **White** reported on the success of the grant application to Veolia for the multi-use games area. The grant would be £61,480 and would be released once he had provided further information required such as the name of the contractor to be employed and after a contract to be supplied by Veolia had been signed and returned.

Members considered the estimates obtained and **resolved** to appoint Streetscape as the favoured contractor.

Newbold suggested that underground ducting be laid during construction of the MUGA which would allow easier installation of lighting in the future and this was supported by Members.

White would obtain additional quotations for this and provide the further information required by Veolia.

White was aware of the need to protect the condition of the cricket pitch during and subsequent to the provision of the games area and said that, at some point in time, consideration must be given to providing a footpath from the driveway across the front of the bowling green to the MUGA and also to providing some signage to protect the cricket pitch.

Gregory asked Members to consider how the facility would be managed, once up and running.

5. **Lightfoot** had prepared the first draft of the Informer newsletter and members were submitting their comments.

White would be checking the draft and adding small articles on Storth Lane and the allotments before sending to the printers.

Lightfoot had circulated Kevin Light's maintenance report.

17/168 VILLAGE MAINTENANCE

Kevin Light had reported that litter had been cleared on four occasions at: -

Goosecarr Lane

The Pastures

Kiveton Lane

Church View

Recreation Ground

The war memorial had been swept twice and he had raked the sand pit over twice.

There were two lights out in the sports pavilion changing rooms, one in the toilets and one in the entrance to the building.

17/169 TRAFFIC AND TRANSPORTATION MATTERS

1. **Gregory** was aware that the double yellow lines had not yet been laid on Mortains but these were likely anytime.
2. **Jeffrey** noted that a street bollard had been damaged on Kiveton Lane outside the village hall.
Clerk would report this to RMBC Streetpride.
3. **Gregory** reported that RMBC had cancelled the contract with the enforcement company Kingdom, who in his opinion had done a good job in fining litter offenders etc. RMBC was now to enter into a joint project with Doncaster MBC.

17/170 NEIGHBOURHOOD WATCH

Norman Anderson had reported on the 2018 crime and antisocial behaviour statistics:

<u>MONTHLY CATEGORIES 2017</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BURGLARY	1												
CRIMINAL DAMAGE/ARSON													
OTHER THEFT	4												
THEFT FROM A PERSON													
VEHICLE CRIME													
PUBLIC ORDER													
VIOLENCE & SEXUAL	1												
OTHER CRIME	1												
ANTISOCIAL BEHAVIOUR	2												
<u>TOTALS</u>	<u>9</u>												<u>9</u>

17/171 EVENTS

Gregory confirmed that Councillor Carter would be purchasing the marquee the following day.

17/172 CO-OPTION OF NEW COUNCILLORS

Gregory reminded Members of the need to continue to seek applications from anyone interested and suitable.

17/173 URGENT ITEMS

1. Data Protection

Clerk would circulate the draft information audit form to Members for their consideration/approval. A note would also be added to the allotment rent increase letter to plot holders.

2. Social Media

Gregory was anxious that the Council communicate with parishioners in all affective ways and this should include more engagement on social media. This being so, a “Hero” was required to manage this.

The Meeting Closed at 8.50p.m.

The next Council Meeting will be in Todwick Village Hall at 7.00p.m. on Tuesday 24th April 2018.

..... Chairman

..... Date