

TODWICK PARISH COUNCIL

Minutes of the meeting carried out in Todwick Village Hall at 7.00p.m. on the 27th October 2020.

Present

Councillor Dixon – Chairman
Councillor Jeffrey
Councillor Newbold
Councillor O’Sullivan
Councillor Wright
J R Walker – Clerk & Financial Officer
Malcolm Manuel

20/91 APOLOGIES

Councillors Carter, Gregory and Lightfoot had given an apology.

20/92 APPROVAL OF THE MINUTES OF 29TH SEPTEMBER 2020

There were no amendments and the minutes were signed as a correct record.

20/93 MATTERS ARISING

1. **Dixon** reported that he had been to Barclays Bank. He and Councillor Wright had now completed all required and the bank mandate changes to both the Parish Council and the Recreation Ground Charity Accounts would shortly be in place. Councillor Gregory would no longer have to cheques.
Resolved to thank Councillor Gregory for his tremendous contribution to the Council and to the village in so many ways.
2. **Clerk** had received no response to the letters sent to the shop occupiers at The Pastures.
3. **Dixon, Newbold** and the **Clerk** hoped to be able to begin the inspection of the village roads and footways on the coming Sunday. This would likely take two visits to complete.
4. **Wright** was obtaining quotations for the repair of the play equipment.
5. **Dixon** reported that due to the Tier 3 Coronavirus Restrictions, it would not be possible to hold the Halloween event as planned.
6. The promised response by RMBC Councillor Allen to Parish Council concerns had not been received. **Clerk** was instructed to request this be sent without further delay.
7. **O’Sullivan** and **Carter** had not yet been able to invite feedback via Facebook on the option of providing the “Informer” newsletter via that medium but hoped to do so shortly.
8. No reply had been received from RMBC about the private property being used as business premises is on the eastern side of Kiveton Lane.
Clerk would email Chris Wilkins again at RMBC Planning.

20/94 DECLARATION OF MEMBER’S INTERESTS

1. **Dixon** had a son who worked at a senior level for Henton & Co LLP and so would not be participating in any discussion or vote concerning the appointment of a new Internal Auditor. **Clerk** had contacted the External Auditor about this and been assured that it was acceptable for the Parish Council to employ this company since Councillor Dixon’s son would be having no direct involvement.

2. **Lightfoot** was the applicant of planning application RB2020/1563 at 2 Manor Close. He was not present at the meeting. He had not and would not be participating in any discussion or vote in relation to this application.

20/95 URGENT ITEMS FOR LATER CONSIDERATION

1. CCTV at the Recreation Ground

20/96 CLERK'S REPORT

Investigations had been carried out and quotations received into appointing a new internal auditor. Regrettably, due to illness, Margaret Clark no longer felt able to continue to undertake this role.

Resolved

1. To appoint Henton and Co LLP as the Internal Auditor for the present financial year.
2. To thank Margaret Clark very sincerely for the considerable amount of work she had voluntarily carried out for many years to support the Council and community.

Resolved that **Dixon** and the **Clerk** buy something at reasonable cost for Margaret as a symbol of the Council's appreciation.

20/97 FINANCIAL OFFICER'S REPORT

	£
Monies received	Nil
Payments made since last meeting	
1. Todwick Village Hall – September Rent	21.00
2. Business Stream – Water Bill at Allotments	349.69
3. Haywards Horticulture – Grounds Maintenance at Allotments	248.00
4. RMBC – Grounds Maintenance	3673.72
5. HMRC – October Tax/NI	198.14
6. Aviva – Clerk's Pension October	18.27
7. JR Walker – October Salary & Expenses	815.81
Payments to be made	Nil
Un-presented cheques	
1. RMBC – Grounds Maintenance	3673.72
Present bank statement balances	
Business Saver Account	Community Account
(Cheque Feeder)	(Cheque)
£58,762.73	£1.00

20/98 CORRESPONDENCE

Since the last meeting correspondence had been received via E-mail and forwarded to Members by the Clerk who had replied where appropriate.

1. Various Councilors – Meeting Minutes and Future Agenda
2. Voluntary Action Rotherham – Various Email Bulletins
3. Rural Action Yorkshire – Various Email Bulletins
4. RMBC – Various Weekly Planning Lists
5. RMBC – Various Licensing Applications
6. RMBC – Various Traffic Delay Reports

7. RMBC – Notice of Alteration to Electoral Roll
8. YLCA – Weekly Bulletins from The National Association of Local Councils
9. YLCA – Various Clerk Vacancies
10. YLCA – Various Chief Executive Bulletins
11. YLCA – Various Training Events
12. YLCA – White Rose Updates
13. YLCA – Various Requests for Information
14. YLCA – Various Newsletters
15. YLCA – Various Coronavirus Updates
16. Community First Yorkshire – Rural News and Funding Bulletin
17. NALC – Weekly Newsletters
18. Community First Yorkshire – Various News Updates
19. YLCA – Various Evening Telephone Numbers
20. SYPTE – Various Bus Service Updates
21. RMBC – Monthly Electoral Roll Update
22. Chesterfield Canal Trust - Newsletter
23. RMBC/YLCA/NALC – Various Coronavirus Updates
24. Councillor Dixon – Thankyou to Chris Wilkins at RMBC
25. Councillor Dixon – CCTV at Recreation Ground
26. Councillor Dixon – Bonfire Night
27. Councillors Carter and Dixon – Halloween
28. Councillors Lightfoot and Carter – Attendance at September Meeting
29. Brian White and Councillor Wright – FiT Readings
30. RMBC – Questions to Councillor Allen
31. Brian White – Wayside Seats
32. RMBC – Parish Council Liaison Meeting
33. RMBC – Business Premises at Kiveton Lane
34. RMBC – Licensing Objection
35. Norman Anderson – Village Hall Invoice
36. Norman Anderson – Neighbourhood Watch Crime Information
37. Councillor Gregory – Fly Tipping
38. Various Councillors – Telephone Call by Mr. Cooper to the Clerk
39. Mr. & Mrs. J Cooper – Letter re 73 The Meadows
40. Councillors Dixon and Wright – License Application at The Pastures
41. NALC – Rebuilding Communities
42. Councillor Jeffrey – Allotment Water Bill
43. Councillor Lightfoot – Planning Application
44. Councillors Carter and Dixon – Halloween Event
45. YLCA, Zurich Insurance and Various Councillors – Legal Action against Mr. & Mrs. J Cooper
46. RMBC and Councillor Dixon – Flood Funding
47. Councillor Dixon – Cancelled Bonfire
48. SYPTE – Coronavirus Restrictions
49. Councillor Dixon – Inspection of Highways
50. RMBC – Premises License at 20 The Pastures
51. Councillors Carter and O’Sullivan – Minutes on Website
52. YLCA – South Yorkshire Branch Meeting
53. YLCA – Cemetery Management
54. RMBC – Notes from 6 October Parish Liaison Briefing
55. Thorpe Salvin Parish Council – Outdoor Gym Equipment

Commented [RW1]:

Commented [RW2R1]:

- 56. Henton & Co LLP, Voluntary Action Rotherham and Various Councillors – Internal Audit
- 57. Councillor Wright – RMBC Works at MUGA
- 58. Councillors Dixon and Wright – Bank Mandates
- 59. Sally and Tony Higson, Vicky Camber, Councillors Dixon and Wright – Remembrance Soldier Silhouettes
- 60. Norman Anderson – Village Hall Information and Accounts
- 61. YLCA – Planning System Webinar
- 62. RMBC – Acknowledgement of License Objections
- 63. Alexander Stafford MP and Councillor Dixon – Christmas Card Competition
- 64. Alexander Stafford MP and Councillor Dixon – Remembrance Sunday Arrangements
- 65. Tony Rusling – Council Minutes on Website
- 66. Various Councillors – Halloween
- 67. Various Councillors – Arrangements for October Council Meeting
- 68. RMBC - Payphone Closures
- 69. RMBC – Flood Resilience
- 70. Various Councillors – Planning Application RB2020/1551
- 71. Richard Peter Edley – Goosecarr Lane and Dog Waste Bins

20/99 PLANNING APPLICATIONS

1. RB2020/1534

Single storey front and rear extensions with new enlarged rear dormer window and erection of detached garage/office at 12 Mill Hills.

Council raised no objection.

2. RB2020/1412

First floor side and single storey front extensions at 1 Paddock View

Council raised no objection.

3. RB2020/1551

Erection of detached outbuilding at 19 The Meadows.

Council raised no objection.

4. RB2020/1542

Two storey side extension and external alterations to include retiling of building at Grange Farm

Council raised no objection.

5. RB2020/1563

Raising of roof height to create rooms in roof space, two storey front extension and replacement pitched roof to rear extension at 2 Manor Close

Council raised no objection.

6. RB2020/1560

Non -amendment to RB2020/0616 to include alterations to size of 2 no. roof lights on front elevation at 2 Osborne Road.

Council raised no objection.

7. RB2020/0995

Application to vary condition No.2 (approved plans) imposed by RB2019/1789 at 73 The

Meadows.

A reply had been received from Mr. and Mrs. Cooper but this failed to address any of the issues raised by the Council. The YLCA Legal Department had subsequently been consulted and were to advise on a future course of legal action.

8. Application for Premises License at 20 The Pastures

Council had again objected to the application:-

There is insufficient parking to accommodate those customers who if the licence is granted will undoubtedly be travelling to the premises. This has road safety and nuisance issues (noise etc).

The closing time should be reduced to 10.30p.m, having regard to the proximity of and effect on all residential properties.

The property is adjacent to bungalows with elderly residents and particular account should be taken of the adverse effect on their lives.

The meeting was suspended at 8.10p.m. to allow an Open Session

1. **Malcolm Manuel** suggested that the redundant and now unused telephone box on Goosecarr Lane be used as a seed exchange. Members agreed this had some merit and would consider further.

2. **Malcolm Manuel** highlighted the problems being caused by parked and double-parked vehicles on Kiveton Lane caused by those delivering or collecting children from school. This was made worse by a gap in the parking restrictions between numbers 60 and 66 (double yellow lines).

Dixon would meet with Malcolm and assess the situation before liaising with Andrew Lee at RMBC.

Dixon was aware that Malcolm would shortly be leaving the village to live elsewhere. He thanked Malcolm for attending and contributing to council meetings and wished him well in his new home.

3. **Dixon** referred to the fixing of poppies to the lighting columns at various locations in the village and thanked all those who had helped in doing this. He had also assisted Councillor Jeffrey in siting the soldier silhouettes at the war memorial and he thanked John for his work during particularly unpleasant weather conditions. He also thanked Tony and Sally Higson for their generosity in donating the silhouettes free of charge.

O'Sullivan had noted several complimentary posts on the village Facebook site.

The Open Session Closed at 8.25pm

20/100 COMMITTEES

Recreation

Wright reported that he had met with RMBC Streetpride who had cut down weeds surrounding the MUGA. Cuttings from the operation required removing from the playing surface. Weeds continued to grow through this and needed treatment to avoid further damage.

Allotments

Jeffrey reported that the hedges and the central grass strip on the access roadway had been cut. There was no evidence of moles but bait had been placed to control an influx of mice following the harvesting on the adjacent land.

20/101 MEMBER'S ACTIVITY REPORTS

1. **Wright** There were no activities to report not covered elsewhere in the meeting.

20/102 VILLAGE MAINTENANCE

1. **Dixon** reported on his discussions with Janice Curran at RMBC in connection with possible grant funding to provide flood resistance materials.

Resolved not to join with other local councils in a joint bid but to seek separate funding to provide a storage container to store sandbags and other equipment at the recreation ground. In addition to a container, it would also be necessary to provide a concrete foundation and electrical supply. Together with planning and architect fees it was estimated this would cost some £5,000.

Clerk and **Dixon** would be joining a remote meeting to discuss this with RMBC and other local councils the following day.

2. **Newbold** referred to broken wayside seat at the southern boundary on Kiveton Lane.

Dixon, Newbold and the **Clerk** would look at the condition of all the wayside seats when undertaking the assessment of the condition of the roads and footways.

20/103 TRAFFIC AND TRANSPORTATION MATTERS

1. **Dixon** referred to the recent tragic accident and death of a young car driver on Goosecarr Lane. He would contact Andrew Lee at RMBC and try to obtain historic accident data for the road with the intention of using this to request the existing speed limit of 60mph be reduced.

Clerk would inform Mr. Edley.

20/104 NEIGHBOURHOOD WATCH

Norman Anderson had submitted the crime statistics and commented via email:-

Monthly Categories 2020

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary	2	2						1					5
Criminal Damage and Arson		1		2	1	1							5
Other Theft	1	3					1						5
Theft from a Person													
Vehicle Crime	1	1											2
Public Order	1	3		1	2		2	1					10
Violence and Sexual	1		1		1	1		1					5
Other Crime													
Drugs													
Shoplifting													
Bicycle Theft													
Robbery													
Anti-social Behaviour		1	3	2	3	3	4						16
Total	6	11	4	5	7	5	7	3					48

He wasn't entirely confident with the accuracy of the initial statistics but had found an independent website which confirmed only three reported and logged in August. Guildway had come on the scene for the first time in the year and there were two near the Red Lion/Old Sheffield Road area.

Over the last 12 months there had been 113 reported and logged issues which was roughly in line with his own records.

20/105 EVENTS

1. **Dixon** had contacted Galactic Fireworks re the cancellation of the bonfire night

celebration and fireworks display. Bookings were down by 70/80%. They had agreed to cancel this year's event and using the £500 deposit already paid booked Todwick in for Friday 5th November 2021. They were pleased to do this as others had cancelled and insisted their deposits be returned.

Should some miracle occur, they would reinstate this year's event at short notice which, of course, was most unlikely.

The cancellation of the bonfire had been recorded on Facebook and the Council Website emphasising regret and informing that we had booked next years. Galactic Fireworks had been thanked for their support and co-operation in these hard times for local business.

2. **Dixon** had spoken with Rev. Vicky Camber about the limits placed on Remembrance Day because of Tier 3 Coronavirus Restrictions.

3. **O'Sullivan** would place details on the Council Facebook Page and Website.

20/106 WEB SITE

Clerk had received reports from parishioners complaining that they were unable to access the most recent Council Minutes on the Website.

O'Sullivan was yet to obtain some further information required from Councillor Lightfoot but all the minutes and other information was on the Website. It may be the problem was that people were either opening the Website managed by Sheila Pantry or the previous Council Website. He would add some notes to the Facebook Page to make it clear how the Website to be used could be accessed without any problem.

20/107 PARISH PLAN

O'Sullivan had now prepared the draft questionnaire and circulated this to the volunteer assessment team for their comments. Once finalized it would be circulated electronically and in paper form.

20/108 EMERGENCY PLAN

Dixon was still reviewing the existing plan and would discuss with RMBC when resources permitted.

20/109 LITTER/DOG WASTE BINS

Discussion took place on RMBC's failed promise to provide additional bins and the report by Mr. Edley.

Clerk would email RMBC once again requesting that they honour the promise made by Borough Councillor Watson and reinstate the dog waste bin previously sited near the southern boundary of the parish on Kiveton Lane.

20/110 CO-OPTION OF NEW COUNCILLOR

There had been no expressions of interest.

20/111 URGENT ITEMS

1. CCTV at the Recreation Ground

Dixon reported on his enquiries to provide full CCTV coverage. It appeared that this could probably be provided for a cost of some £8,500. This cost would be reduced if the Council undertook some preparatory work such as trenching and ducting.

Members considered this would be money well spent and asked Councillor Dixon to also investigate the possibility of adding lighting of both the ground and roadway/parking area.

The meeting closed at 9.55p.m.

The next meeting would be held at 7.00pm on Tuesday 24th November. It was hoped this would be in the village hall but may have to be held remotely via Zoom should restrictions on meeting in person be in place.

..... Chairman

..... Date

