

# TODWICK PARISH COUNCIL

Minutes of the meeting held in Todwick Village Hall at 7.00p.m. on Tuesday 30<sup>th</sup> July 2019.

## **Present**

Councillor Dixon  
 Councillor Gregory – In the Chair  
 Councillor Jeffrey  
 Councillor Newbold  
 Councillor O’Sullivan  
 Councillor Wright  
 Malcolm Manuel  
 John Wellborn  
 David Wigg  
 Borough Councillor Watson  
 J R Walker – Clerk & Financial Officer

## **19/41 APOLOGIES**

Councillors Carter and Lightfoot had given an apology for non-attendance.

## **19/42 APPROVAL OF THE MINUTES**

Ordinary Meeting 25<sup>th</sup> June 2019

1. 19/36

The Neighbourhood Watch AGM was confirmed as having been held on the 4<sup>th</sup> July.

2. 19/40(2)

Penultimate sentence to refer to the previous meeting

## **19/43 MATTERS ARISING**

1. **Gregory** reported that the poppies had arrived and were now in his possession. **Clerk** would inform RMBC of the proposed placement on street lighting columns
2. **Gregory** was concerned that the Royal Mail was not prepared to reinstate an evening collection of post at the post box on The Pastures.

## **19/44 DECLARATION OF MEMBER’S INTERESTS**

There were no declarations of interest.

## **19/45 URGENT ITEMS FOR LATER CONSIDERATION**

1. Telephone Box
2. Emergency Planning Seminar
3. Traffic Lights at Todwick Roundabout

## **19/46 CLERK’S REPORT**

**Clerk** had undertaken all the duties placed on him at the last meeting. The External Auditor had approved the accounts for 2018/19 and the requisite notices of exercise of public rights had been posted and added to the Council Website.

**19/47 FINANCIAL OFFICER'S REPORT**

	£
<b>Monies received</b>	
1. Todwick Parish Council – Funday Craft Stalls	279.12
2. E-on – FIT Payment	234.66
3. Malcolm Manuel – Poppy	4.00
<b>Payments made since last meeting</b>	
1. Aviva – Clerk's Pension	17.57
2. Todwick Village Hall – Meeting Room Rent	12.00
3. RMBC – 1 <sup>st</sup> . Quarter Ground Rent	3600.00
4. HMRC – July Tax/NI	352.19
5. Community First Yorkshire – Membership Renewal	42.00
6. Shires Marquees – VAT	130.00
7. PKF Littlejohn LLP – Audit Fee	480.00
<b>Un-presented cheques</b>	
1. D B Entertainment – Inflatables Hire	854.02
2. Shire Marquees – Marquee at Funday	650.00
3. Community First Yorkshire – Membership Renewal	42.00
4. Shires Marquees – VAT	130.00
5. PKF Littlejohn LLP – Audit Fee	480.00
<b>Payments to be made</b>	
1. J R Walker – Salary and Expenses	618.80
2. J A Jeffrey – Keys for Allotment Gate	17.00
<b>Present bank statement balances</b>	
Business Saver Account	Community Account
(Cheque Feeder)	(Cheque)
£27,385.12	£1.00

**19/48 CORRESPONDENCE**

Correspondence had been received via E-mail and forwarded to Members by the Clerk. The Clerk had replied where appropriate.

1. Various Councillors – Meeting Minutes and Future Agenda
2. Voluntary Action Rotherham – Various Email Bulletins
3. Rural Action Yorkshire – Various Email Bulletins
4. RMBC – Various Weekly Planning Lists
5. RMBC – Various Licensing Applications
6. RMBC – Various Traffic Delay Reports
7. RMBC – Notice of Alteration to Electoral Roll
8. YLCA – Weekly Bulletins from The National Association of Local Councils
9. YLCA – Various Clerk Vacancies
10. YLCA – Various Chief Executive Bulletins
11. YLCA – Various Training Events
12. YLCA – White Rose Updates

13. YLCA – Various Requests for Information
14. YLCA – Various Newsletters
15. Community First Yorkshire – Rural News and Funding Bulletin
16. NALC – Weekly Newsletters
17. Community First Yorkshire – Various News Updates
18. YLCA – Various Evening Telephone Numbers
19. Various Councillors – Meeting Minutes and Agenda
20. SYPTE – Strike by First Yorkshire (various)
21. Councillor Gregory – Poppies
22. Brian White – Problem at MUGA
23. Mark Archer – Village Maintenance Works
24. Norman Anderson – Meeting Invoice
25. Royal Mail – Further Information re Post Boxes
26. YLCA – VAT for Local Councils Training
27. YLCA – Charity Finance Training
28. YLCA – Local Council Finance Training
29. YLCA – Joint AGM
30. Norman Anderson – Crime Prevention Local Policies
31. Norman Anderson – Date of Neighbourhood Watch AGM
32. Norman Anderson – Crime Update
33. NALC – Annual Conference
34. YLCA – Play Area Training Event
35. YLCA – Annual Review
36. Chesterfield Canal Trust – Newsletter
37. Community First Yorkshire – Membership Renewal
38. South Yorkshire Police – Community Open Day
39. Councillors Gregory and Newbold – Site Visit by Planning Inspector
40. RMBC – Parish Council Enviro Crime Enhanced Enforcement Group Meeting
41. RMBC – Planning Enforcement Seminar
42. RMBC/South Yorkshire Police – Operation Duxford
43. YLCA – Protocol on Marketing the Death of a Senior National Figure
44. Councillors Dixon and Gregory – Speed Awareness
45. Councillors Dixon and Gregory – Community First Yorkshire
46. Norman Anderson and Councillor Dixon – Crime Statistics
47. Various Councillors – Contact for Church Hall
48. Councillor Dixon – Vehicle Speed Checks
49. Anne Jarvis – Storth Lane
50. RMBC – Clerk’s Meeting
51. YLCA – Appointment of Independent Member to S Y Police and Crime Panel
52. Councillor Newbold – Osborne Road Planning Appeal
53. Councillor Carter – Shires Marquee Receipt
54. Various Councillors and Streetscape – Problems at MUGA
55. YLCA, PKF Littlejohn and Councillor Dixon – Non Submission of Annual Audit Returns
56. PKF Littlejohn – AGAR Part 3
57. NALC – Annual Conference
58. S Y Police – Crime Panel Annual Report
59. Brampton Bierlow and Thrybergh Parish Councils – On-line banking
60. SYPTE – Bus Service Changes

61. YLCA – Council Achievement Conference
62. Councillor Gregory – Poppies
63. RMBC – Emergency Planning
64. Royal Mail – Postal Collections
65. Community First Yorkshire – Invoice
66. NALC – Annual Conference
67. Malcolm Manuel and Councillors Gregory, Lightfoot and O’Sullivan – June Minutes
68. PKF Littlejohn – Approved 2018/19 Audit Documents
69. Councillors Carter and Newbold – Fly Tipping Cameras
70. Councillor Lightfoot – Audit Information on Website
71. Councillor Lightfoot – Christmas Lights
72. Jackie Perrins, RMBC and Councillor Wright – Complaint re Goosecarr Lane Recreation Ground
73. Norman Anderson – Crime and Disorder Information and Statistics
74. Northern Gas Network – Business Plan
75. Councillors Newbold and O’Sullivan – Storth Lane
76. NALC – Elections
77. YLCA – New Councillor Training
78. Councillor Carter – Cheque to D B Entertainment

### **19/49 PLANNING APPLICATIONS**

No new planning applications had been received since the June meeting.

**Gregory** referred to the Planning Inspectors visit and subsequent rejection of the appeal by Mr. Smith against the refusal of planning permission and proposed enforcement in connection with land in his ownership off Osborne Road. He would contact RMBC in connection with vehicles and plant crossing the footway on Osborne Road without the facility of a purpose built vehicular crossing

### **19/50 COMMITTEES**

#### Allotments

**Jeffrey** had contacted a plot holder who had not been cultivating his plot and had subsequently reallocated this to the next person on the waiting list. Hedge/grass cutting would be arranged as necessary as would then removal of material which had run off the allotment site onto the public highway.

#### Recreation

**Wright** reported:

- Todwick and Aston Hall Cricket Clubs had paid outstanding rent and further income had been received from the Brownies and others.
- There were a good number of bookings for during the school holidays.
- Following a complaint he had removed some thistles from the play area at the recreation ground.
- Reference had been made to the emptying of litter bins. These were emptied every Tuesday by RMBC and some other days if the operative responsible observed a problem when travelling past. There may be full bins during the school holidays or at other particularly busy periods.

**Clerk** reminded of the need for a site meeting with Streetscape to resolve the weed ingress at

the MUGA and it was agreed that he contact the Contractor to see when this could be arranged.

### Church Yard

**Gregory** had been away for the July works but had observed the massive amount achieved. The designated wildflower area had been cleared and this would now be dug over this coming Saturday prior to seeding. David Wigg had kindly agreed to donate the seeds.

### **19/51 MEMBER'S ACTIVITY REPORTS**

1. **Gregory** had introduced Councillor Dixon to the School Headmistress in advance of his attendance at the diligence awards ceremony and the check of vehicles speeds on Kiveton Lane. He had attended the Planning Inspectors visit referred to earlier. He would be preparing the next edition of the "Informer" for distribution in late August or early September and the 10<sup>th</sup> August would be the copy date deadline. Having prepared the last one on his own he would appreciate as much input as possible from other Members. He would not be able to prepare the December edition and he asked that someone else take this on.

2. **Dixon** had presented the diligence awards at the school. These had been well received by pupils and he had received good reports from parents and school staff. Together with the PCSO and help from school children he had undertaken a vehicle speed check on Kiveton Lane on the 5<sup>th</sup> July. He had been delighted that no one had been observed to be exceeding the speed limit and he attributed some of this as being due to the presence of the school children, some of which he had allowed to use the checking device. He had received positive feedback on this and intended repeating the exercise in September, when the Neighbourhood watch might also be involved. He had obtained the bee house as promised and this was now available for siting as planned.

3. **Newbold** had reported the overgrowth of vegetation on Storth Lane to RMBC and would now forward the report to Richard Pett. He had noted the poor condition of the footway fronting 16 Manor Way. **Clerk** would report this to RMBC.

4. **O'Sullivan** had helped with the clearance at the Church Yard and had done some preliminary work in connection with the preparation of a new community plan.

### **19/52 VILLAGE MAINTENANCE**

1. **Gregory** asked Members to consider arranging a litter pick.

2. **Newbold** suggested that it might be beneficial to have a Tetra Pack Bag located in the village.

### **19/53 TRAFFIC AND TRANSPORTATION MATTERS**

1. **Wright** was concerned that the opportunity may have been lost for the school to have the school children awareness figures placed on the footway fronting the school to warn vehicle drivers and others to take particular care when passing the school. Not all Members supported the provision of these and it was something the Head teacher had to arrange.

2. **Dixon** remained conscious of the advantages of providing other speed check signs in addition to the promised reinstatement of the one at the northbound entrance to the village on Kiveton Lane promised by Borough Councillor Watson for the 19<sup>th</sup> September.

### **19/54 NEIGHBOURHOOD WATCH**

Norman Anderson had reported on the crime statistics:-

#### Monthly Categories 2019

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary	2	1			2								5
Criminal Damage and Arson			1										1
Other Theft	1			1	1								3
Theft From a Person													
Vehicle Crime	1	1	1	1	1	3							8
Public Order	1	4				2							7
Violence and Sexual	3	2	1	1	1	3							11
Other Crime													
Drugs													
Shoplifting													
Bicycle Theft	1												1
Robbery													
Anti-social Behaviour	4	1	1	1	1	2							10
Total	13	9	4	4	6	10							46

The June's statistics from S Y Police were out a little earlier than usual.

Barber Close and land off Goosecarr Lane have appeared for the first time in the year. Of the 10 recorded offences, the antisocial behaviours as usual had no comment but of the remaining 8, 5 were under investigation, 2 had no suspect identified and 1 had "unable to prosecute" noted.

The total number for the half year was down by 10 reported offences with burglary dropping by about half.

Woodall services had an appalling litany of issues this month with 22 issues on the northbound, but surprisingly only 2 on the southbound. Of the 22, some 12 were vehicle crime, and 8 were classed as other theft. This was borne out by the fact that keyless car crime had risen rapidly at Woodall services, but we were told it had now been addressed by the Police.

It was good to see that there was an increase in those reported as "under investigation" - it made a change from seeing so many in the past marked as "no suspect identified"

Readers of the Rotherham Advertiser may have seen, under District News, details of reallocated PC's and PCSO's for many areas. He had taken up the issue with the newspaper as he had proved some of the information was incorrect. For example the article reported the PCSO had been transferred to Aston but he had spoken with her and she was still firmly the Todwick point of contact. The article had subsequently been withdrawn pending clarification with the S Y Police.

### **19/55 EVENTS**

**Dixon** was pursuing arrangements for the bonfire and fireworks display. He would contact the news desk at the Rotherham Advertiser to find out how to get items included in the District News pages.

**19/56 WEB SITE**

**Gregory** was having his laptop repaired and would then be able to get more involved in updating the site.

**O’Sullivan** suggested not only revising the existing site but also giving serious thought to future communication options with parishioners and the public generally, including emailing arrangements.

**19/57 CO-OPTION OF NEW COUNCILLOR**

No applications to join the Council had been received. An article had been included in the “Informer” and Members would continue to seek applications.

**19/58 URGENT ITEMS**

1. Telephone Box

The broken glass had not been replaced and **Gregory** would arrange for this to be done.

2. Emergency Planning Seminar

**Dixon** would take on the responsibility for updating this and liaise with Jean Leah who had done this very effectively for some time.

3. Traffic Lights at Todwick Roundabout

Some of those present supported the introduction of traffic signals at the roundabout and others did not.

**Gregory** had previously discussed this with RMBC which would not support this under any circumstances.

The Meeting Closed at 9.00p.m.

The next Council Meeting will be in Todwick Village Hall at 7.00p.m. on Tuesday 24<sup>th</sup> September 2019.

..... Chairman

..... Date