

## TODWICK PARISH COUNCIL

Minutes of the meeting carried out in Todwick Village Hall at 7.15p.m. on the 29th September 2020.

### **Present**

Councillor Carter  
Councillor Dixon – Chairman  
Councillor Jeffrey  
Councillor Newbold  
Councillor O’Sullivan  
Councillor Wright  
J R Walker – Clerk & Financial Officer  
Vicki Camber  
Sandra Turner  
Malcolm Manuel  
Norman Anderson  
John Welborn

N.B.

1. Prior to the Meeting Members had discussed planning issues with Chris Wilkins from RMBC Planning. Councillors Dixon and Gregory together with Mr. Wilkins had also visited sites of concern at 73 The Meadows and the shop forecourts at The Pastures
2. RMBC Councillors Allen, Beck, Whysall and Watson had been invited to attend the Council Meeting but had declined for various reasons.

### **20/70 APOLOGIES**

Councillors Gregory and Lightfoot had given an apology.

### **20/71 APPROVAL OF THE MINUTES OF 28<sup>TH</sup> JULY 2020**

There were no amendments and the minutes were signed as a correct record.

### **20/72 MATTERS ARISING**

There were no matters arising that would not be covered under an agenda item.

### **20/73 DECLARATION OF MEMBER’S INTERESTS**

There were no declarations of interest.

### **20/74 URGENT ITEMS FOR LATER CONSIDERATION**

1. Informer
2. Flood Resistance Fund
3. War Memorial

### **20/75 CLERK’S REPORT**

Clerk had informed members of the Nationally Agreed Salary Award for Clerks as from 1 April 2020. In accordance with his Contract of Employment his salary was accordingly increased to £10,346.64/annum. The back dated monies due from 1 April had been added to his September payment.

The Clerk's pension was paid as a proportion of salary and therefore should also be increased but this was such a very small amount and was so much trouble to arrange, the payment of £18.27/month would remain for the time being.

The payment of £63.75/month for using his home as the office and other expenses would also remain at the same level.

Clerk had contacted the External Auditor to clarify the situation concerning the appointment of a new internal auditor. Whilst the Chairman's Son may not hold the position, someone employed by the same company and not related to any Member of the Council or the Clerk could act in this capacity.

#### 20/76 FINANCIAL OFFICER'S REPORT

	£
<b>Monies received</b>	
1. British Gas – FiT Payment	734.84
2. RMBC – Second Half Year Precept	23500.00
3. E-on – FiT Payment	731.53
4. Barclays Bank – Interest	6.00
<b>Payments made since last meeting</b>	
1. Todwick Village Hall – March and July Rent	20.25
2. HMRC – August Tax/NI	182.60
3. Aviva – Clerk's Pension August	18.27
4. Richard Taylor Master Locksmith – Sports Pavilion Keys	12.00
5. Norman Wright – Signs/Locks/Sanitiser	80.00
6. Business Stream – Allotment Water Bill	18.80
7. JR Walker – August Salary & Expenses	773.32
8. Aviva – Clerk's Pension September	18.27
9. Shires Marquees – Marquee Hire 2019	650.00
10. HMRC – September Tax/NI	221.47
11. JR Walker – September Salary & Expenses	862.19
<b>Payments to be made</b>	
1. Norman Wright – Materials for Sports Pavilion	54.47
<b>Un-presented cheques</b>	
1. Todwick Village Hall – Rents	20.25
2. HMRC – Tax/NI	221.47
<b>Present bank statement balances</b>	
Business Saver Account	Community Account
(Cheque Feeder)	(Cheque)
£59,161.49	£732.53

#### 20/77 CORRESPONDENCE

A letter and enclosures had been received from Alexander Stafford MP thanking the Parish Council and offering his assistance to the Council and all residents in the village.

Since the last meeting correspondence had been received via E-mail and forwarded to Members by the Clerk who had replied where appropriate.

1. Various Councilors – Meeting Minutes and Future Agenda
2. Voluntary Action Rotherham – Various Email Bulletins
3. Rural Action Yorkshire – Various Email Bulletins
4. RMBC – Various Weekly Planning Lists
5. RMBC – Various Licensing Applications
6. RMBC – Various Traffic Delay Reports
7. RMBC – Notice of Alteration to Electoral Roll
8. YLCA – Weekly Bulletins from The National Association of Local Councils
9. YLCA – Various Clerk Vacancies
10. YLCA – Various Chief Executive Bulletins
11. YLCA – Various Training Events
12. YLCA – White Rose Updates
13. YLCA – Various Requests for Information
14. YLCA – Various Newsletters
15. YLCA – Various Coronavirus Updates
16. Community First Yorkshire – Rural News and Funding Bulletin
17. NALC – Weekly Newsletters
18. Community First Yorkshire – Various News Updates
19. YLCA – Various Evening Telephone Numbers
20. SYPTE – Various Bus Service Updates
21. RMBC – Monthly Electoral Roll Update
22. Chesterfield Canal Trust - Newsletter
23. RMBC/YLCA/NALC – Various Coronavirus Updates
24. Village Sign People and Various Councillors – Refurbishment of Village Signs
25. Councillor Newbold – Osborne Drive/Road
26. Arthritis Action – Services
27. Borough Councillor Watson and Councillor Newbold – Debris at The Pastures
28. Sandra Turner – Planning Application RB2020/0995
29. Brian White – FiT Meter Reading
30. Councilor Dixon – Hanging Basket
31. Norman Anderson - Village Hall and Invoice
32. S Y Police and Councillor Dixon – Discussion with Identified Vandal
33. Police Crime Panel – Annual Report
34. RMBC and Councillor Dixon – Meeting with RMBC Councillors
35. Brian White – Help with Sub Station Problems and Village Signs
36. YLCA – Committees for Council Work Webinar
37. RMBC and Various Councillors – Speed Awareness Signs
38. Cadent Gas and Various Councillors – Works at Substation on Kiveton Lane
39. YLCA – LGA Code of Conduct Discussion
40. YLCA – Planning Training Webinar
41. Northern Power Grid and Various Councillors – Works at Substation on The Pastures
42. Philip Kettell and Various Councillors – Harassment/Vandalism
43. Alison Rogers – Opening Village Hall
44. Chris Wilkins and Councillor Dixon – Attendance at September Council Meeting
45. Councillor Wright – Water Supply Disconnection
46. Various Local Parish Councils – Reopening of Parish Halls
47. RMBC – Village Bonfires
48. Various Councillors – Traveller Funeral
49. Councillor Newbold – Water Leak
50. Norman Anderson – Village Hall and June Crime Statistics

Commented [RW1]:

Commented [RW2R1]:

51. YLCA – Clerk’s Discussion Forum
52. RMBC – Community Matters Newsletter
53. RMBC – Public Spaces Protection Orders
54. YLCA – NALC Legal Briefing Update
55. YLCA – GDPR Webinar
56. Mr. & Mrs. S Marshall – Speeding Vehicles on A57
57. RMBC – Borough Councillor Beck
58. RMBC and Various Councillors – Play Areas
59. Councillor Wright – British Gas Cheque
60. PKF Littlejohn – Internal Auditor
61. Word Press – gov.uk Councillor Addresses
62. Councillor Wright – Purchases
63. Richard Peter Edley – Dog Waste Bins
64. RMBC – Draft Supplementary Planning Documents
65. Councillors Newbold and Wright – Hire of Recreation Ground
66. Various Parish Councils – Burial Grounds Policy
67. NALC – Rebuilding Communities
68. Brampton Bierlow Parish Council – Drainage Works
69. RMBC – Large Bonfire Events
70. RMBC – Parish Council Liaison
71. Community First Yorkshire – Local Government Reform
72. RMBC – Events Review
73. RMBC – Effective Littering Reduction
74. YLCA – 2020/21 National Salary Award
75. RMBC – RMBC Allen Attendance at September Parish Council Meeting
76. Councillor Gregory – Cheques
77. Councillor Newbold and RMBC – Footpath off Manor Drive
78. Zurich – Local Government Advisory Service
79. Various Councillors – Comments re Meeting with RMBC Councillors and Planning Officer
80. Jean Leah – Alex Stafford MP/Bus Services
81. Norman Anderson – July Crime Statistics
82. Various Councillors – Councillor Gregory
83. William Rusling – TPC Minutes on Website
84. Various Councillors – September Informer
85. RMBC – Precept Remittance
86. Various Councillors – gov.uk Email Addresses
87. YLCA – Social Media Connections
88. YLCA – Grievance Webinar
89. GDS Management – Domain Name Issues
90. RMBC – Parish Council Liaison
91. YLCA – Branch Meetings
92. RMBC – Covid-19 Risk Assessments
93. NALC – Rebuilding Communities
94. NHS – Grants
95. Councillor Dixon and Dinnington Town Council – Travellers
96. YLCA – Protecting Green Spaces
97. Thrybergh Parish Council – Opening of Village Halls
98. NALC – Statement : The Rule of Six
99. RMBC, Various Councillors and Norman Anderson – September Meeting Arrangements

- 100.YLCA – Data Breach
- 101.Word Press – J Dixon Password Change
- 102.Councillor Newbold – RMBC Services
- 103.Councillor Wright – Water Bills
- 104.RMBC and Councillor Dixon – Portable Speed Signs
- 105.Alexander Stafford MP – Macmillan Coffee Morning
- 106.Various Councillors – Councillor Lightfoot Stepping Back
- 107.RMBC and Councillor Dixon – A57 Traffic Speeds
- 108.Veolia Environmental Trust and Councillor Wright – Project Monitoring of MUGA
- 109.Councillor Dixon and RMBC – Remembrance Sunday
- 110.Shires Marquees – Payment Receipt
- 111.Jean Leah – Birtles Contact
- 112.H Greer- Waring and Councillors Dixon and Wright – Defibrillators
- 113.John Richardson – Markings at Access to Village Hall
- 114.Councillor Dixon – Village Hall Documents
- 115.RMBC and Councillor Dixon – Flood Relief Fund and Flood Warden Webinars
- 116.RMBC – Support for Neighbourhood Planning Groups
- 117.YLCA – Councillor’s Discussion Forum
- 118.Various Local Councils – Clerk’s Pension Payments
- 119.PKF Littlejohn LLP – Confirmation of Receipt of Audit Cheque
- 120.YLCA – Protecting Parks
- 121.Borough Councillor Watson - £22m Reduction in Funding by Central Government
- 122.Chris Wilkins (RMBC Planning) – Site Inspection Prior to Meeting with the Council

## **20/78 PLANNING APPLICATIONS**

### **1. RB2020/1255**

Single storey rear extension at 5 Roche End.

**Council** had raised no objection.

### **2. RB2020/0995**

Application to vary condition No.2 (approved plans) imposed by RB2019/1789 at 73 The Meadows.

**Members** noted that no reply had been received from Mr. and Mrs. Cooper to the letter sent after the June meeting. They had offered no apology or retraction or provided any substantiation related to the letter they had written in connection with their appeal to RB2019/1789 and which had been posted on the RMBC Planning Portal.

**Resolved** that the Clerk write again to Mr. & Mrs. Cooper.

### **3. RB2020/1428**

Application to undertake works to trees protected by RMBC TPO No. 1 1993 at 136 Kiveton Lane.

**Council** had raised no objection.

### **4. Application for Premises License at 20 The Pastures**

**Resolved** to object to the application:-

1. There is insufficient parking to accommodate those customers who if the licence is granted will undoubtedly be travelling to the premises.
2. The closing time should be reduced to 10.30p.m., having regard to the proximity of and effect on residential properties.

## 20/79 COMMITTEES

### Recreation

**Wright** reported:

1. He and Councillor Dixon would be agreeing changes to roles and signatures to cheques for the Recreation Ground Charity
2. The Cricket Club had received a grant of £3,000 to regrade and reset the cricket square. This had been approved subject to satisfactory reinstatement in advance of the football season.
3. Damage to play equipment at the Mary Gregory Play Park and to property at the Recreation Ground.

**Resolved** that Councillor Wright obtain quotations for the installation of suitably sited CCTV.

**Dixon** would invite a senior police officer to attend a future council meeting.

*The meeting was suspended at 8.07p.m. to allow an Open Session*

1. **Norman Anderson** reported three accidents on the footways due to a lack of maintenance. **Dixon** gave details of reports made by the Council to RMBC and of the further action it was to take in referring a priority list of defects.

2. **Norman Anderson** reported his concerns about the condition of the shop forecourts at The Pastures.

**Clerk** advised that the responsibility rested with the property owners.

It was agreed that the Clerk write to the owners of the shops asking that rubbish was removed and the forecourts maintained in a safe condition.

3. **Norman Anderson** recalled witnessing dangerous driving of vehicles around the old A57. He had dash cam footage of the incident and would be reporting details and vehicle registration numbers to the Police.

**Dixon** recommended writing directly to the Chief Constable.

4. **Malcolm Manuel** reported material dumped and drug taking at the stub end of the Old A57 between Greenscene and The Red Lion.

Discussion took place on the possible erection of lockable barriers at the entrance points.

5. **Vicki Camber** had met with Councillor Dixon, Church Warden Chris Inman and Councillor Wright to discuss community issues and the sharing of information.

**Members** congratulated her on her appointment as the Area Dean.

6. **Malcolm Manuel** was very concerned about the road safety and Coronavirus issues raised as a consequence of indiscriminate parking of vehicles and a lack of compliance with social distancing rules in the proximity of the school.

**O'Sullivan** was equally concerned as he too had witnessed the same unacceptable behaviour and wondered whether allowing the schoolchildren to show evidential photographs to their parents might help to improve the situation.

**John Welborn** explained the difficulties experienced in entering or leaving Mortains because of parked vehicles including those of the builders working on new properties off Kiveton Lane.

**Dixon** would speak with the PCSO.

*The Open Session Closed at 8.31pm*

## 20/80 MEMBER'S ACTIVITY REPORTS

1. **Wright** had updated the pads at the defibrillators. **O'Sullivan** volunteered to undertake this task in future and was thanked by Members.
2. **Wright** had undertaken some work at the village hall but wished to place on record his

thanks to Norman Anderson and John Richardson for all they had done to enable the building to be Covid safe.

3. **Jeffrey** reported receipt of a letter from Alexander Stafford MP thanking him and the rest of the Garden Team for their work at the Church Yard.

#### 20/81 VILLAGE MAINTENANCE

1. **Newbold** reported that the bench on Kiveton Lane at the northbound approach to the village had been repaired.

**Resolved** that a schedule of seats be used to determine what works were required to other wayside seats in the village.

2. **Dixon** had counted the number of poppies for displaying on street furniture and confirmed that there were sufficient to display as previously.

3. **Dixon, Newbold** and the **Clerk** were to walk all the roads in the village, prepare a priority list of repairs required and submit this to RMBC requesting necessary repairs.

#### 20/82 TRAFFIC AND TRANSPORTATION MATTERS

1. **Dixon** reported that existing speed awareness sign at the northbound approach to the village had now been correctly sited and was working correctly. He had arranged for the purchase of two new speed awareness signs as previously agreed. These would cost some £4,835.22, be sited on Kiveton Lane near the Red Lion and on Goosecarr Lane free of charge by RMBC. The signs could be interrogated to ascertain the numbers exceeding the speed limit.

**Clerk** confirmed that once purchased they would require adding the the Asset Register and Insurance.

2. **Dixon** had obtained A57 vehicle speed data from RMBC and responded to the email by Mr. and Mrs. Marshall. There was no evidence of excessive vehicle speeds and therefore no support for any additional speed controls or changes to the layout between the M1 and The Red Lion.

#### 20/83 NEIGHBOURHOOD WATCH

Norman Anderson had submitted the crime statistics and commented via email:-

##### Monthly Categories 2020

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary	2	2											4
Criminal Damage and Arson		1		2	1	1							5
Other Theft	1	3					1						5
Theft from a Person													
Vehicle Crime	1	1											2
Public Order	1	3		1	2		2						9
Violence and Sexual	1		1		1	1							4
Other Crime													
Drugs													
Shoplifting													
Bicycle Theft													
Robbery													
Anti-social Behaviour		1	3	2	3	3	4						16
Total	6	11	4	5	7	5	7						45

The June figures agreed with Dr Alan Billings pronouncement that Antisocial Behaviour was on the "up" again. Public areas like the recreation ground were open to abuse. He had asked that any damage be reported to the Police on 101 but was also aware that the time taken to get

through was unacceptable. Whilst the online form could be better, perhaps this may be the way forward. In any event he may be able to add something here provided he was kept apprised of damage, verbal abuse etc.  
 Mill Close , Kiveton Lane and Manor Close were first timers this month.  
 Looking at an overall picture for South Yorkshire Police, June had almost 14.000 reported issues that were logged.

July saw 4 antisocial behaviours, 2 Public Order and 1 Other Theft. Low numbers thankfully but a sad indictment on today's society.  
 Not surprisingly the Other Theft had no suspect identified and one of the Public Order offences was under investigation.  
 Comparing 2019 with 2020, total reported and declared issues had dropped from 59 to 45, with Anti-social Behaviour up from 13 to 16 and Public Order up from 8 to 9. Not a lot but going the wrong way.  
 No burglaries since February - He suspected CV19 lockdown may have had some effect on this.  
 As holidays seemed to have dropped off somewhat, the monthly reported issues for July had dropped from 13 to 7.  
 Strangely, Violence and Sex Offences for the year to date had dropped from 15 to 4 which would appear to go against the national trend.  
 We must be thankful for small mercies.

**Dixon** when employed as a senior police officer had been instrumental in setting up the neighbourhood watch scheme and the Parish Council would continue to support and encourage closer liaison between those operating the scheme and the whole of the community.

#### **20/84 EVENTS**

**Dixon** confirmed that this year's bonfire and fireworks display had been cancelled because it was not possible to hold this and comply with the Coronavirus restrictions. He was to speak with Galactic Fireworks and hoped to persuade them to accept the deposit made for fireworks this year for the 5<sup>th</sup> November, next year.

**Carter** suggested the possibility of holding some event around Halloween such as a spooky walk at the recreation ground with appropriate measures in place. Members agreed to consider the viability and details related to this via exchange of emails.

#### **20/85 WEB SITE**

**O'Sullivan** volunteered to take on the responsibility for this at present and would contact Councillor Lightfoot to obtain requisite information.

#### **20/86 PARISH PLAN**

**O'Sullivan** had been unable to make significant further progress. The survey was 2/3 prepared and once completed would be circulated to the Focus Group for amendments etc. Once this feedback had been received he would finalize the questionnaire and release for comment both in electronic and paper versions.

#### **20/87 EMERGENCY PLAN**

**Dixon** advised that the Plan required further amendment and this would be done when RMBC resources permitted. In the meantime the existing plan with minor amendments was still applicable.



**20/88 LITTER/DOG WASTE BINS**

The provision of the bins had been discussed earlier in the meeting.

**20/89 CO-OPTION OF NEW COUNCILLOR**

There had been no expressions of interest.

**20/90 URGENT ITEMS**

1. Informer

Discussion took place on the available options bearing in mind Councillor Lightfoot could not prepare this at present.

**Carter** and **O’Sullivan** would place something on Facebook and gage reaction to distributing this electronically.

2. Flood Resistance Fund

**Dixon** had liaised with RMBC to ascertain whether monies could be obtained for small projects such as improving the drainage at the junction of Goosecarr Lane and The Pastures.

3. War Memorial

Members confirmed that Hobson’s were maintaining the planted area including removal of dead plants.

The meeting closed at 9.50p.m.

The next meeting would be held at 7.00pm on Tuesday 27<sup>th</sup> October. It was hoped this would be in the village hall but may have to be held remotely via Zoom should restrictions on meeting in person be in place.

..... Chairman

..... Date

