

## TODWICK PARISH COUNCIL

Minutes of the meeting carried out remotely via Zoom at 7.00p.m. on the 24th November 2020.

### **Present**

Councillor Carter – To 8.47 pm  
Councillor Dixon – Chairman  
Councillor Jeffrey  
Councillor Newbold  
Councillor O’Sullivan  
Councillor Wright  
J R Walker – Clerk & Financial Officer

### **20/112 APOLOGIES**

Councillor Gregory had given an apology.  
Councillor Lightfoot had resigned from the Council.

### **20/113 APPROVAL OF THE MINUTES OF 27<sup>TH</sup> OCTOBER 2020**

There were no amendments and the minutes were signed as a correct record.

### **20/114 MATTERS ARISING**

1. **Wright** would arrange the acquisition and erection of the Christmas Tree. His wife Sue and Bryan Ferris would decorate.
2. **Dixon** had spoken with one of the leaseholders of the shops at The Pastures, following the Clerk’s letter. It seemed the landlord did not respond to requests for the private forecourts to be maintained in a safe condition. He would speak again and confirm the landlord’s address in advance of the Clerk writing to request necessary works.
3. **Dixon** and the **Clerk** had visited Margaret Clark to thank her for all she had done as the Internal Auditor and who despite her ill health remained cheerful and an inspiration to others. She remained very interested in cooking and so it had been decided to buy her a cookbook as a small token of the Council’s gratitude.
4. **Dixon** referred to letter and enclosures he had received from Alexander Stafford MP. One enclosure was a letter for Janet Cocking thanking her for her wreath making and help with the Grey Matters Club. He had obtained Janet’s address and delivered the letter in person. The MP had also enclosed a copy of “Hansard” which included an extract from his speech in Parliament.

### **20/115 DECLARATION OF MEMBER’S INTERESTS**

There were no declarations of interest.

### **20/116 URGENT ITEMS FOR LATER CONSIDERATION**

1. Response by Borough Councillor Allen

### **20/117 CLERK’S REPORT**

**Clerk** had purchased the “Best British Adventure” cookbook by James Martin for Margaret Clark the cost of which he was reclaiming via his November expenses.

**Dixon** was to add a note of thanks in the book, sign and present to Margaret together with the Clerk.

**20/118 FINANCIAL OFFICER'S REPORT**

	£
<b>Monies received</b>	
1. British Gas – FiT Payment	541.01
<b>Payments made since last meeting</b>	
1. Todwick Village Hall – October Rent	18.00
2. HMRC – November Tax/NI	190.37
3. Aviva – Clerk's Pension November	18.27
4. Empire Fire & Safety Ltd – Extinguisher Servicing	72.00
<b>Payments to be made</b>	
1. J R Walker – November Salary & Expenses	823.34
<b>Un-presented cheques</b>	
1. HMRC – November Tax/NI	190.37
2. Todwick Village Hall – October Rent	18.00
3. Empire Fire & Safety Ltd – Extinguisher Servicing	72.00
<b>Present bank statement balances</b>	
Business Saver Account (Cheque Feeder)	Community Account (Cheque) £1.00
£54,794.94	

**20/119 CORRESPONDENCE**

Letters had been received:-

1. Rotherham Rescue Rangers – Request for Contribution to Funds.
2. Barclays Bank – Councillor Wright's Signature

E-mails had been received and forwarded to Members by the Clerk who had replied where appropriate.

1. Councillors Dixon and Gregory – Meeting Minutes and Future Agenda
2. Voluntary Action Rotherham – Various Email Bulletins
3. Rural Action Yorkshire – Various Email Bulletins
4. RMBC – Various Weekly Planning Lists
5. RMBC – Various Licensing Applications
6. RMBC – Various Traffic Delay Reports
7. RMBC – Notice of Alteration to Electoral Roll
8. YLCA – Weekly Bulletins from The National Association of Local Councils
9. YLCA – Various Clerk Vacancies
10. YLCA – Various Chief Executive Bulletins
11. YLCA – Various Training Events
12. YLCA – White Rose Updates
13. YLCA – Various Requests for Information
14. YLCA – Various Newsletters
15. Community First Yorkshire – Rural News and Funding Bulletin
16. NALC – Weekly Newsletters
17. Community First Yorkshire – Various News Updates
18. YLCA – Various Evening Telephone Numbers
19. SYPTTE – Various Bus Service Updates

Commented [RW1]:

Commented [RW2R1]:

20. RMBC – Monthly Electoral Roll Update
21. Chesterfield Canal Trust - Newsletter
22. RMBC/YLCA/NALC – Various Coronavirus Updates
23. RMBC, Various Parish Councils and Councillor Dixon – Flood Resilience Meeting (various)
24. RMBC – Business Use of Domestic Property on Kiveton Lane
25. Henton and Co LLP – Internal Auditor
26. RMBC – Planning Application RB2020/1551
27. RMBC and Councillor Dixon – Remembrance Event
28. Richard Peter Edley, RMBC and Various Councillors – Goosecarr Lane Speed Limit and Dog Waste Bins
29. Councillor Dixon – Meeting on Kiveton Lane
30. Brian White and Jean Leah – Risk Assessments
31. Councillor Wright – Signature for Bank Mandate
32. Councillor Dixon – Roads Survey
33. Various Parish Councils – Furloughing Employees
34. Various Councillors – Mr. Cooper’s Conversation with the Clerk
35. Tony Rusling – Website Problems
36. Councillors Dixon and O’Sullivan – Revised November Agenda
37. Word Press – gov.uk Site Update
38. SYPTE – Supertram Service Changes
39. Councillor Gregory – Chairman’s Details
40. Norman Anderson – Village Hall Accounts
41. Tony Rusling – Poppy
42. Norman Anderson – Crime Statistics
43. Norman Anderson – Village Hall Invoice
44. RMBC and Councillor Dixon – Letter from RMBC Councillor Allen
45. YLCA – Remembrance Sunday
46. RMBC, Various Parish Councils and Councillor Dixon – Flood Resilience Meeting and Grant Submission
47. NALC – Campaign to Promote Local Elections
48. Various Councillors – Planning Application at 20 The Pastures
49. RMBC – Lockdown Restrictions
50. RMBC – Flood Grants for Individuals
51. Tony Rusling – Dogs on Recreation Road
52. YLCA – Councillors Discussions Webinar
53. Various Councillors – Recreation Ground
54. SYPTE – Supertram Service Changes
55. Councillor Dixon – Parks and Recreation at RMBC
56. RMBC and Councillors Jeffrey, Newbold and Wright – 2 Osborne Road
57. Various Councillors – 20 The Pastures
58. RMBC – Lockdown Restrictions
59. Councillor Dixon – Margaret Clark
60. Councillor Wright – Signature for Barclays
61. RMBC – Goosecarr Lane Traffic Issues
62. Various Councillors – Draft Road Condition Survey
63. Various Councillors – “Informer”
64. YLCA – Risk Assessment Webinar
65. RMBC and Various Councillors – 20 The Pastures License Application Hearing
66. RMBC – Covid-19 Update Briefing
67. Various Councillors – November Meeting Arrangements

68. YLCA – 2021 Election Promotional Materials
69. Hentons and Co LLP and Councillors Dixon and Wright – Engagement Letter
70. RMBC and Various Councillors – Job Adverts
71. Clive Jepson and Various Councillors – Planning Application RB2020/1513
72. Councillor Wright – Empire and Safety Invoice
73. Various Councillors – Speed Awareness Sign Not Working
74. Various Councillors – Grounds Maintenance Saving
75. RMBC – Government Guidance on Community Centres
76. Councillors Dixon, Newbold and O’Sullivan – Arrangements for taking down Poppies
77. Councillor Dixon – Container Base Quotation
78. RMBC and Norman Anderson – Asymptomatic Coronavirus Testing at Community Halls
79. Alexander Stafford MP, Various Councillors and Clive Jepson – Planning Application RB2020/1513
80. RMBC and Thurcroft Parish Council – Joint Working Group
81. Councillors Dixon, O’Sullivan and Wright – License Application Hearing
82. YLCA -Legal Advice
83. Councillors Dixon and O’Sullivan – December “Informer”
84. Councillor Dixon – Email to Alexander Stafford MP

## **20/120 PLANNING APPLICATIONS**

### **1. RB2020/1544**

Change of use to wine bar (use class Sui Generis) at 20 The Pastures.

**Council** had objected:-

1. The parking proposed for vehicles was wholly inadequate for the number of staff and customers. This would inevitably mean staff and a significant number of customers parking vehicles on the public highway for long periods at The Pastures and The Meadows. This would cause problems for local residents and through traffic accessing the A57 and the M1 motorway.
2. The application site was adjacent to bungalows occupied by elderly residents. Approving the application would undoubtedly cause issues for these and others living nearby and if permission were granted for some reason then the closing time should be reduced to 10.30pm at the latest.

### **2. RB2020/1758**

Partial demolition to side of bungalow and erection of single storey side and front extensions with mezzanine level in roof-space at 5 Staniforth Crescent.

**Council** raised no objection.

### **3. RB2020/1513**

Re-profiling of the existing tipped material, importation of additional material and final restoration at Kiveton Landfill Site off Dog Kennels Lane, South Anston.

It appeared that RMBC “ had resolved to grant planning permission in respect of this Application subject to conditions and the completion of an Agreement pursuant to section 106 of the 1990 Act without which such planning permission would not be granted.”

The Parish Council was concerned that it was not consulted about this application and had objected for the reasons stated below:-

1. The proposals do not make adequate allowance for ensuring that the local road network remains wholly free of any mud or other detritus because of the proposed site activities. Depositing such materials on the public highway contravenes the Highways Act 1980 and should not be condoned. Using a road sweeper to attempt to remove some (for it will not remove it all) is a gesture only and in order to prevent accidents, mud deposits on other vehicles using local roads, etc., provision must be made to ensure that all vehicles leaving

the site are fully cleansed to ensure no deposits are made at all. The road sweeper will still be required to deal with any which do.

2. Transport implications suggest that Todwick will suffer some impact from the 600 site visits by HGV's per week or 12 per hour (6 accessing and 6 leaving). HGV's will be travelling through Todwick and with the number of speed humps in the village that can do nothing more than cause excessive noise and air pollution as they rumble through.
3. HGV's will also be driving past Todwick School during the times children and parents are arriving and leaving the school. Todwick Parish Council has regularly complained about vehicular problems at school start and finish times on both Kiveton Lane and The Pastures and the additional lorries will further exacerbate the situation. Kiveton Lane and The Pastures are also bus routes and the Parish Council foresees further difficulties to those services and to service users. It is the parish Council that will be inundated with complaints. At the very least, there must be some severe restrictions placed on these vehicles travelling through Todwick and the permitted travelling times reduced to after 9am and no later than 3pm.
4. The means of ingress to/egress from the site already pose a considerable threat to road users and is unacceptable now (lack of acceptable site lines, etc.). This will be made worse by slow moving vehicles leaving and braking vehicles entering the site (particularly when this occurs at the same time). The access arrangements need to be much improved, to include separate means for non-motorised users.
5. There is no traffic management plan. This must be prepared and agreed, covering every aspect of vehicle movement to include routes, times etc.
6. Buzzards nest on the cliff face in the quarry. These fly over Todwick during the summer and are a wonderful site to see. The applicant makes no mention of them and what they intend to do to adequately protect them or other wildlife/flora and needs addressing. We need to protect, indeed enhance the local environment.
7. Escaping gases from the earlier tipping site are regulated and it is known that at certain times, water from this site eventually enters the nearby canal, which every effort is presently being made to improve. The applicant must be made to provide satisfactory means of dealing with escaping gases and contaminated water from materials already/to be deposited at the site.

4. Letter Associated with an Appeal to Planning Application RB2019/1789

**Clerk** would again consult with the YLCA regarding the legal advice.

## **20/121 COMMITTEES**

### Recreation

#### **Wright** reported:-

- The area around the MUGA had been cleared up by Rob Needham. This had cost £60 which he had paid and would subsequently reclaim from Council.
- The works to the bowling green had been successful and this was in better condition than for some time.
- The cricket square had been completely renewed and was looking splendid. This had been arranged by the Cricket Club after obtaining grant aid.
- Three teams were using the football facilities and this was working well.

- He had negotiated a significant reduction in the year's ground maintenance by RMBC of £3,311.43.
- A priority remained the provision of CCTV and floodlighting.

Discussion took place on the composition of the Recreation Ground Charity Committee and offers of assistance by Craig Hall and Alan Boucher. Councillor Carter would arrange a meeting with all concerned to discuss further.

**Dixon** thanked Councillor Wright and his wife Sue for all the hard work carried out at the recreation ground and particularly their efforts in cleansing the pavilion and play equipment.

#### Village Hall

**Resolved** that the Clerk invite representatives of the Management Committee to discuss the proposal for the Parish Council to add insurance of the hall to its policy at the time of renewal

#### Allotments

**Jeffrey** reported that he had received the monthly pest control report. Rabbits had been found affecting three allotments and two rabbits had been trapped which showed signs of disease. Moles had been identified near the sports pavilion at the recreation ground and two had been caught in traps.

#### **20/122 MEMBER'S ACTIVITY REPORTS**

1. **Dixon** had received articles from Members and the Clerk for inclusion in the "Informer" and this had been prepared and sent to the printers. This copy would be delivered to homes as usual but also placed on the Council's Website and social media. Depending on responses to the on-line edition, future copies may only be distributed in that way and saving cost
  2. **Dixon, Newbold and Clerk** had undertaken a survey of roads and footways within the Parish. The Clerk had prepared a summary of the findings which had been forwarded to RMBC accompanied with a request for appropriate works to be carried out.
  3. **Members** discussed issues around providing facilities in the village for children of all age groups.
  4. **O'Sullivan** referred to problems experienced with the gov.uk email account and suggested these would be eliminated by setting up alternatives via Microsoft.
- Resolved** that Councillor O'Sullivan proceed with the Microsoft option.

#### **20/123 VILLAGE MAINTENANCE**

1. **Members** discussed the possibility of once again employing a contractor to undertake various tasks in the village.
- Dixon** would discuss with Councillor Gregory.

#### **20/124 TRAFFIC AND TRANSPORTATION MATTERS**

1. **Dixon** referred to the email from Andrew Lee at RMBC stating that the existing speed limits on Goosecarr Lane would not be changed. He had replied requesting chevrons and bend signs be placed at the relevant locations.
2. **Dixon** had met with Malcolm Manuel and observed the problems with parked vehicles caused by a 100 metre gap in the waiting restriction near the school on Kiveton Lane. He had sent photographs to RMBC showing the problems and hoped for a positive response.

#### **20/125 NEIGHBOURHOOD WATCH**

Norman Anderson had submitted the crime statistics and commented via email:-

#### Monthly Categories 2020

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary	2	2						1					5
Criminal Damage and Arson		1		2	1	1			1				6
Other Theft	1	3					1						5
Theft from a Person													
Vehicle Crime	1	1											2
Public Order	1	3		1	2		2	1	1				11
Violence and Sexual	1		1		1	1		1	1				6
Other Crime													
Drugs													
Shoplifting													
Bicycle Theft													
Robbery													
Anti-social Behaviour		1	3	2	3	3	4		2				18
Total	6	11	4	5	7	5	7	3	5				53

Incidents had included those on Mill Close but hopefully these would not be repeated during lockdown.

The absence of any burglary is a welcome feature which he thought a consequence of the various Government restrictions.

**Dixon** had noted a recent spate of burglaries in South Anston and reminded everyone to be vigilant. **O'Sullivan** was aware of a break in at Rectory Gardens a week or so ago.

#### 20/126 EVENTS

1. **Dixon** confirmed that it was intended to hold the bonfire and fireworks display on Friday 5<sup>th</sup> November 2021. It was hoped the funday would be able to go ahead in June dependent on any Government restrictions.

#### 20/127 WEB SITE

**O'Sullivan** recommended weekly updates for the "Informer" be placed on the website and social media together with relevant news items

#### 20/128 PARISH PLAN

**O'Sullivan** had continued to work on the preparation of the plan and only two sections of the questionnaire remained to be completed.

**Resolved** that Councillor O'Sullivan purchase any additional computer software required at an estimated cost of £13/month.

#### 20/129 EMERGENCY PLAN

**Dixon** was still reviewing the existing plan and would discussing with RMBC when resources permitted.

#### 20/130 LITTER/DOG WASTE BINS

**Members** discussed the broken promise by Borough Councillor Watson that RMBC would provide two new bins and Borough Councillor Allen's recent unhelpful comments.

#### 20/131 CO-OPTION OF NEW COUNCILLOR

There had been no expressions of interest.

**20/132 URGENT ITEMS**

1. Email from Borough Councillor Allen

**Members** would further review the email and forward their comments to the Clerk who would then reply to Councillor Allen and Janice Curran at RMBC.

The meeting closed at 9.36p.m.

The next meeting would be held in Todwick Village Hall at 7.00pm on Tuesday 22<sup>nd</sup> December.

..... Chairman

..... Date

