

TODWICK PARISH COUNCIL

Minutes of the budget meeting carried out remotely at 6.00p.m. on the 26th January 2021.

Present

Councillor Dixon – Chairman
 Councillor Jeffrey
 Councillor Newbold
 Councillor O’Sullivan
 Councillor Wright
 J R Walker – Clerk & Financial Officer

20/155 APOLOGIES

Councillors Carter and Gregory had given an apology.

20/156 BUDGET 2020/21 AND 2021/22

Clerk had provided wide ranging financial information to Members in advance of the meeting.

Members were aware from previous experience that those from whom grant aid might be obtained usually required match funding from the Parish Council.

They considered projects/committed expenditure for the remainder of 2020/21 and the projected out-turn, projected income/expenditure for 2021/22, and the building up of reserves for funding future projects.

Projects considered included:-

Provision of additional waste bins
 Building maintenance
 Additional CCTV
 Purchase of pedestrian barriers for use at events
 Floodlighting at the recreation ground
 Parish plan
 Events
 Flood resilience
 IT Improvements
 Village maintenance
 Donations

Resolved that the budget for financial year comprise:-

	£
Administration incl. Staff Costs	18360
Village Hall	0
Recreation Ground	17850
Allotments	1020
Village Maintenance	4590
Children’s Playground	1530
Section 137/ Other Donations	1000
Events	3590
<u>Total</u>	<u>47940</u>

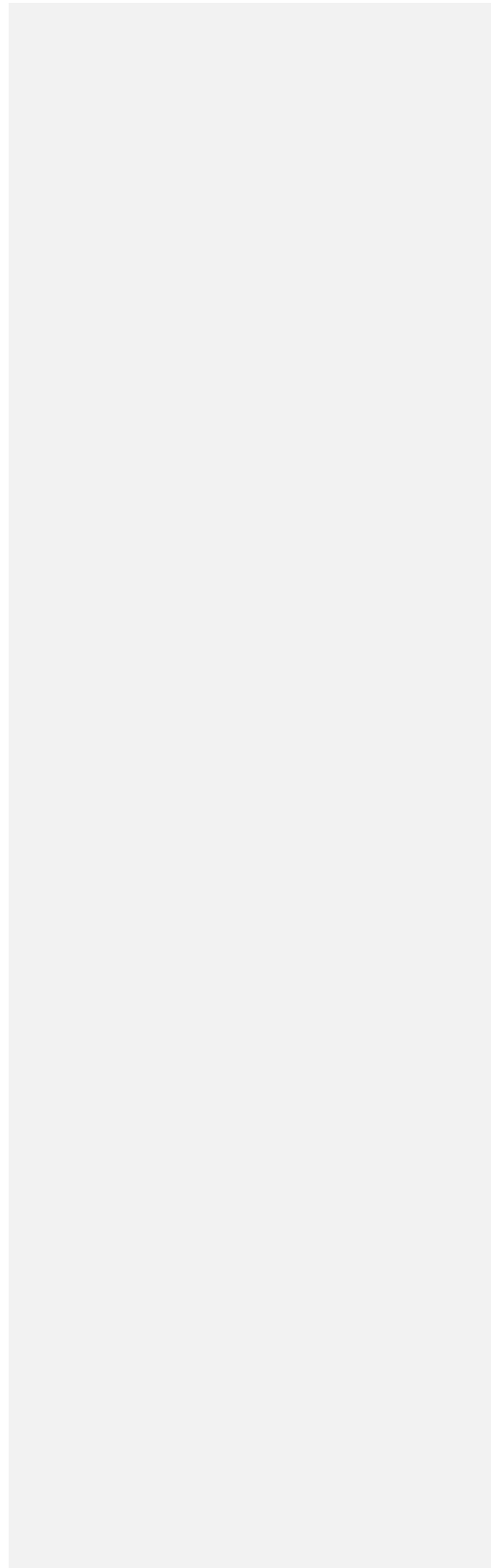
20/157 PRECEPT 2021/22

Resolved that the precept required for financial year 2021/22 be £47,940.

Clerk would inform RMBC.

..... Chairman

..... Date



TODWICK PARISH COUNCIL

Minutes of the council meeting carried out remotely at 7.00p.m. on the 26th January 2021.

Present

Councillor Carter – to 8.36p.m.
 Councillor Dixon – Chairman
 Councillor Jeffrey
 Councillor Newbold
 Councillor O’Sullivan
 Councillor Wright
 J R Walker – Clerk & Financial Officer
 Alexander Stafford MP

Councillor Dixon welcomed Alexander Stafford MP to the meeting and encouraged him to participate at any time.

20/158 APOLOGIES

Councillor Gregory had given an apology.

20/159 APPROVAL OF THE MINUTES OF 22ND DECEMBER 2020

There were no amendments and the minutes were signed as a correct record.

20/160 MATTERS ARISING

There were no matters arising that would not be covered under an agenda item.

20/161 DECLARATION OF MEMBER’S INTERESTS

Wright knew Robert Needham personally and so would not participate in any vote in connection with consideration of his possible appointment to undertake work on behalf of the Parish Council.

20/162 URGENT ITEMS FOR LATER CONSIDERATION

No urgent items were suggested.

20/163 CLERK’S REPORT

Clerk had undertaken his duties as instructed, attended meetings and submitted information in connection with the local parish council working group seeking grant aid to assist with flood resilience.

20/164 FINANCIAL OFFICER’S REPORT

Monies received

Nil

Payments made since last meeting

1. Aviva – Clerk’s Pension December	18.27
2. Green Pastures Pest Control – Pest Control at Allotments and Rec. Grd.	123.75
3. HMRC – January Tax/NI	190.37
4. Norman Wright – Rob Needham Repairs at Pavilion & Playground	44.99
5. RMBC – Grounds Maintenance	3373.72

Payments to be made

1. J R Walker – December Salary & Expenses	787.25
2. Paul O’Sullivan – Repayment of Kwik Surveys Invoice	187.06
3. 848 IT Services Ltd – Microsoft Office 365 Subscription	1351.68

Un-presented cheques

1. RMBC – Grounds Maintenance	3373.72
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Present bank statement balances

Business Saver Account (Cheque Feeder)	Community Account (Cheque)
£51,652.72	£1.00

£45,953.01 after all above payments

20/165 S137 AND OTHER DONATIONS/GRANTS

Dixon had left messages at the school concerning the possibility of the Parish Council assisting with the purchase of additional computer equipment but had not yet received a response. He would contact the school again.

Carter suggested that a template be prepared for use by anyone wishing to apply for financial assistance.

Resolved that at the the Council would consider applications for funding assistance up to the value of £1000.

20/166 CORRESPONDENCE

Letters had been received:-

1. Barclays Bank – Councillor Wright’s Bank Mandate Acceptance
2. Pam Spacie – “Informer”

E-mails had been received and forwarded to Members by the Clerk who had replied where appropriate.

1. Various Councillors – Meeting Minutes and Future Agenda
2. Voluntary Action Rotherham – Various Email Bulletins
3. Rural Action Yorkshire – Various Email Bulletins
4. RMBC – Various Weekly Planning Lists
5. RMBC – Various Licensing Applications
6. RMBC – Various Traffic Delay Reports
7. RMBC – Notice of Alteration to Electoral Roll
8. YLCA – Weekly Bulletins from The National Association of Local Councils
9. YLCA – Various Clerk Vacancies
10. YLCA – Various Chief Executive Bulletins
11. YLCA – Various Training Events
12. YLCA – White Rose Updates
13. YLCA – Various Requests for Information
14. YLCA – Various Newsletters
15. Community First Yorkshire – Rural News and Funding Bulletin
16. NALC – Weekly Newsletters
17. Community First Yorkshire – Various News Updates
18. YLCA – Various Evening Telephone Numbers
19. SYPTTE – Various Bus Service Updates

Commented [RW1]:

Commented [RW2R1]:

20. RMBC – Monthly Electoral Roll Update
21. Chesterfield Canal Trust - Newsletter
22. RMBC/YLCA/NALC – Various Coronavirus Updates
23. South Yorkshire Crime Commissioner – Christmas Message
24. William Rusling and RMBC – Blocked Gullies on Kiveton Lane
25. SYPTE – Changes to Trans-Pennine Express
26. Etta Gregory, Sue Blackman and Brian White – “The Informer”
27. William Rusling and Councillor Wright – Tarmac Defect at Children’s Playground
28. Councillors Dixon and Wright – Steel Storage Containers
29. Various Councillors and RMBC – Response to Borough Councillor Allen
30. Norman Anderson and Various Councillors – Details re October Crime Figures
31. RMBC – Council Tax Base
32. Councillor Dixon and South Yorkshire Police – Firearms Incident
33. Various Councillors – Gate Lock at Children’s Playground
34. Jill Edwards – “The Informer”
35. Councillor Jeffrey – Green Pastures Pest Control
36. Councillor Jeffrey – Water Meter Reading
37. South Yorkshire Police and Crime Commissioner – New Year Message
38. RMBC – Reply to Chairman by Borough Councillor Allen
39. Councillor O’Sullivan – “Final” December Minutes/Website
40. Councillors Dixon and Wright – Margaret Clark and Letter to Alexander Stafford MP
41. RMBC and Norman Anderson – Banqueting Chairs
42. Councillor Dixon – Financial Information/Budget meeting
43. RMBC – New National Lockdown
44. Various Councillors – Sheffield Star Article
45. Various Councillors – Financial Information/Budget Meeting.
46. SYPTE – Public Transport Service Reductions
47. Various Councillors – Recreation Ground Closure
48. YLCA and RMBC – Local Elections May 2021
49. Councillor Dixon – Containers Quotation
50. RMBC – Winter Maintenance (Various)
51. RMBC – Planning Matters re Container Siting at Recreation Ground
52. RMBC – Council Tax Base
53. SYPTE – Consultation to Improve Manchester’s Railways
54. YLCA – Role of Clerk & Financial Officer Webinar
55. RMBC and Councillor Dixon – Planning Fee
56. Councillor Wright – Repairs at Pavilion and Playground by Rob Needham
57. Councillors Dixon and Wright – Site Meeting re CCTV & Lighting at Recreation Ground
58. Councillors Carter, Dixon and Wright – “Playdale” Plans
59. RMBC – Severe Weather Updates
60. NALC – Online Events
61. RMBC – Lateral Flow Testing
62. Councillors Dixon, O’Sullivan and Wright – Flood Resilience/Warnings
63. YLCA and Councillor Dixon – General Power of Competence
64. Councillor Dixon – Speed Assessment Devices
65. Councillor Dixon and Alexander Stafford MP – Margaret Clark
66. RMBC – Flood briefing and De-briefing
67. Alexander Stafford MP – Offer of Further Assistance
68. RMBC – Elections Briefing
69. RMBC – “Kiddie Care” Packs

- 70. RMBC Covid 19 Vaccinations
- 71. Borough Councillor Watson – Planning Fee
- 72. YLCA – Councillors Discussion Forum
- 73. 848 IT Services and Councillor O’Sullivan – Microsoft 365 Subscription
- 74. Kwik Surveys and Paul O’Sullivan – Invoice
- 75. YLCA – Right to Regenerate
- 76. YLCA – Branch Meeting Questionnaire
- 77. Rural Services Network NALC On-line Events
- 78. Councillors Carter, Dixon Newbold and O’Sullivan – Budget Meeting
- 79. Hansons Chartered Accountants – Reclaiming VAT

20/167 PLANNING APPLICATIONS

1. RB2021/0069

Application to vary condition 02 (approved plans) imposed by RB2019/0630 at land to rear of Stoney Way, Kiveton Lane.

Carter had received complaints that the new building was too close to the adjacent horse dressage area.

Resolved to consider further and pass any comments on to the Clerk.

2. RB2021/0087

Single storey rear extension and alterations to existing rear dormer window at 12 Mill Hills.

Resolved to offer no objection.

20/168 COMMITTEES

Allotments

Jeffrey had turned off the water supply and read the water meter. He had sent out letters to plot holders with reference to the payments of next year’s rent. Nine rents were outstanding and he would chase these up.

The Pest Control Contractor had been on site and found one rabbit which he had caught and taken away.

Recreation

Wright reported that the Recreation Ground Charity had been reformed with some new members and a meeting would be held when as soon as restrictions were lifted.

Difficulties were being experienced because of the present coronavirus restrictions. It had been possible to keep the play area near the Church open but because the recreation ground had to be closed in respect of other facilities the children’s play equipment sited there was closed leading to criticism. There must be other councils suffering in a similar way.

Alexander Stafford would bring this to the attention of Government to see whether a dispensation might be possible where this conflict occurred although it was a matter for the Borough Council to interpret legislation.

20/169 MEMBER’S ACTIVITY REPORTS

Dixon had attended the remote meeting arranged by RMBC. Todwick was working with other local parish councils in submitting a joint application for flood resilience funding from the South Yorkshire Community Foundation.

O’Sullivan had arranged the new Microsoft Office 365 system and this was now operational.

20/170 VILLAGE MAINTENANCE

For some time it had not been possible to find a suitable person or company to undertake routine and other works for the Council. **Members** had now become aware that Robert Needham would be interested in carrying out this work acting as an independent contractor.

Wright knew Mr. Needham and had experience of his work.

Dixon would investigate this further with Councillor Wright and report back to **Members**. Should an appointment be made at some time in the future **Dixon** would instruct the contractor, supervise the work and agree any payments.

20/171 TRAFFIC AND TRANSPORTATION MATTERS

Dixon referred to emails from Andrew Lee at RMBC. The existing speed limits on Goosecarr Lane would not be changed but the signage was being re-evaluated.

RMBC had the two new speed awareness signs and these would be erected when resources permitted. He had made Andrew aware that the existing speed awareness sign did not appear to be working correctly and this would be investigated at the same time the new signs were erected.

20/172 NEIGHBOURHOOD WATCH

No further information on crime statistics had been received since those disclosed in the December meeting:-

Monthly Categories 2020

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary	2	2						1					5
Criminal Damage and Arson		1		2	1	1			1	2			8
Other Theft	1	3					1						5
Theft from a Person													
Vehicle Crime	1	1								1			3
Public Order	1	3		1	2		2	1	1				11
Violence and Sexual	1		1		1	1		1	1	1			7
Other Crime													
Drugs													
Shoplifting										1			1
Bicycle Theft													
Robbery													
Anti-social Behaviour		1	3	2	3	3	4		2	4			22
Total	6	11	4	5	7	5	7	3	5	9			62

Dixon had contacted the South Yorkshire Police in connection with the previous report of the possession of firearms at Mill Close but the Police were unaware of any incident of this type.

20/173 EVENTS

Members were very disappointed that it had not been possible to hold either the funday or bonfire/fireworks display but hoped it would be possible to do so during the coming year.

Dixon reminded **Members** that the deposit paid for the fireworks remained in place and therefore the overall cost of the bonfire/fireworks would be that much less next time. He suggested that next time there be free admission. After all the Coronavirus restrictions and difficulties experienced by everyone in the village the Parish Council should do all it could to lift spirits.

Resolved

1. Not to charge an entrance fee for events the year.
2. To hold the funday later in the year should it not be possible to do so in June.

20/174 WEB SITE

O’Sullivan had updated the site and placed suitable items on social media. He was hoping to encourage more visits to the website and in order to do so would be placing matters of general interest in addition to Parish Council items.

20/175 PARISH PLAN

O’Sullivan had obtained the survey format and displayed this via a computer link. The survey would be wide ranging considering such things as local amenities, health and well-being, sports and social facilities, etc. He would be using social media, the website and March edition of “The Informer” to stimulate interest and encourage feedback/completion of the questionnaire. It would be possible to complete the questionnaire on-line.

Dixon suggested that delivering/collecting paper copies of the questionnaire might be possible by using the same system used by Neighbourhood Watch and the Church.

20/176 EMERGENCY PLAN

Dixon advised that it had not been possible to revise the existing Plan but he hoped this would be possible soon.

20/177 LITTER/DOG WASTE BINS

Newbold was very concerned that the bins promised by RMBC a considerable time ago had still not been provided. Particularly during the national lockdown and when lives in general and travelling is much compromised, more people are walking in their local areas and consequently, there is greater demand than ever for these bins. He asked that the Clerk contact RMBC again and ask when the bins would be provided.

20/178 CO-OPTION OF NEW COUNCILLOR

There had been no expressions of interest.

20/179 GENERAL POWER OF COMPETENCE

Dixon read out an extract from the notes in respect of the General Power of Competence, in accordance with The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Resolved to defer any decision on this until the first meeting of the new Council in May.

20/180 URGENT ITEMS

There were no further matters to discuss.

The next parish council meeting would be held at 7.00p.m. on Tuesday 23rd February 2021. In view of Coronavirus restrictions this would have to be held remotely. The press and public would have access as normal to the council meeting with joining instructions being given on the Council’s website.

..... Chairman

..... Date