

TODWICK PARISH COUNCIL

Minutes of the council meeting held in Todwick Village Hall at 7.00 p.m. on Tuesday the 28th of September 2021.

Present

Councillor Carter – Via Zoom
Councillor Davis
Councillor Dixon – Chairman
Councillor Jeffrey
Councillor Morley
Councillor Newbold
J R Walker – Clerk & Financial Officer
Simon Marsh

21/70 APOLOGIES

Apologies had been received from Councillors O’Sullivan and Wright and their reasons for absence were approved.

21/71 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) No disclosures were made by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 or any other relevant interests under the Members’ Code of Conduct

(b) No requests were received for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests

21/72 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

No items were raised

21/73 PARISH COUNCIL MEETINGS

Resolved: That the minutes of the meeting of the Parish Council held on Tuesday 27th July 2021 be confirmed as an accurate record and signed by the Chairman.

21/74 REPORT BY THE CLERK AND FINANCIAL OFFICER

The Clerk and Financial Officer had written again to both Business Stream and Barclays Bank in connection with unpresented cheque number 101647. Business Stream had replied saying that the cheque had been received and processed in the same way as all other payments. The problem seemed to be with Barclays Bank but they had not replied to any of his letters. Business Stream had not replied within the terms of its Customer Charter and was therefore going to send a compensatory cheque for £20 and if necessary had offered to credit the account with the £9.75 as a good will gesture. He had written a further letter to Barclays and was to hand deliver this at the Worksop Branch.

He had contacted RMBC and other parish councils in the group that came together to obtain the flood resilience grant. It was necessary to arrange a meeting so that approved monies presently held by Anston Parish Council for the group be released to the individual parish councils and appropriate works arranged.

He confirmed that contributions to his personal pension by the Parish Council had been cancelled, the last payment having been made in August.

Resolved

That the Clerk continue his best efforts to arrange a meeting of the Flood Resilience Group comprising the relevant local parish councils and the release of monies due to Todwick.

Monies received £

1. RMBC – Half-year Precept 23970.00
2. Barclays Bank – Interest 1.32
3. British Gas – FiT Payment 1635.38

Payments made since last meeting

1. Aviva – Clerk’s Pension August 18.27
2. Robert Needham – Works at Recreation Ground 72.50
3. Haywards Horticulture – Grounds Maintenance at Allotments 248.00
4. Stag Electrics – Electrical Works at Sports Pavilion 562.80
5. HMRC – August Tax/NI 189.68
6. Todwick Village Hall – July Meeting Rent 18.00
7. Susan Wright – Cleaning and Litter Removal at Sports Pavilion and Play Equipment in August 200.00
8. J R Walker – August Salary & Expenses 785.52
9. Robert Needham – Works at Recreation Ground 70.00
10. Susan Wright – Cleaning and Litter Removal 200.00
11. PKF Littlejohn LLP – Audit Fee 360.00

Payments to be made

1. J R Walker – September Salary & Expenses 804.79
2. HMRC – September Tax/NI 189.68
3. GS Architectural Design Ltd – Scheme Drawing for Containers at Recreation Ground 250.00

Un-presented cheques

1. Business Stream – Allotment Water Bill 9.75

Present bank statement balances

Business Saver Account	Community Account
(Cheque Feeder)	(Cheque)
£69,835.06	£1.00

Total balance after all payments to date = £68,580.84

21/53 SALARY AND WORKING HOURS OF THE CLERK AND FINANCIAL OFFICER

The Clerk had submitted detailed information. Councillors Jeffrey, Morley and O’Sullivan had undertaken an assessment as agreed at the July meeting.

Resolved:

To defer a decision on the working hours and salary of the Clerk and Financial Officer until the October meeting.

The meeting was suspended at 8.05 p.m.

OPEN SESSION

Simon Marsh was a tennis coach and active member of a local tennis club. He outlined the possible use of the multi-use games area for tennis.

Discussion took place on the benefits described by Simon.

Simon agreed to make enquiries about the provision of removable tennis net posts and net and submit a report to Councillor Jeffrey.

He would be prepared to become a member of the Recreation Ground Charity Committee.

Open Session closed and the meeting was reconvened at 8.20 p.m.

21/54 COMMITTEES AND ORGANISATION REPORTS

(a) Councillor Dixon reported on the benefits of providing extensive CCTV at the recreation ground. There had been numerous examples of recent vandalism and threats against and an attack on someone whilst undertaking work on behalf of the Parish Council. The police were involved but if evidence from a comprehensive CCTV system could have been obtained this would have provided useful evidence and provide a deterrent to those contemplating such actions in the future.

Councillor Dixon also reported on the quotations received for providing additional fencing adjacent to the entrance gates at the recreation ground. The works were necessary to prevent unauthorised access following damage to the hedging by those gaining unauthorised access when the ground was closed due to Covid-19 restrictions and which had continued after the ground was reopened.

Resolved:

- (i) To prepare a CCTV plan showing proposed full coverage of the recreation ground
- (ii) To obtain quotations for the provision of a suitable CCTV network
- (iii) To accept the quotation for fencing works at the recreation ground by Romeley Plant Maintenance Limited in the sum of £4,520.00+VAT.

(b) Councillor Dixon reported on the recently completed refurbishment of the playing surface at the multi-use games area which was now suitable for use again.

Resolved:

- (i) To await the report by Simon Marsh and consider the provision of removable tennis net posts and net until the October meeting.

(c) Consideration was given to deciding upon applying for a grant from the FCC Community Action Fund.

Resolved:

To defer any decision until the October council meeting.

(d) Councillor Newbold reported on proposals and the receipt of a detailed drawing showing the proposed siting of containers at the recreation ground.

Councillor Dixon gave further details.

Resolved:

- (i) That the Clerk submit a planning application to site two storage containers on the recreation ground to the west side of the sports pavilion.

21/55 GOVERNANCE MATTERS

(a) The Clerk reported on the satisfactory completion of the external audit for financial year 2020/21 by PKF Littlejohn LLP and that no issues had been raised. He had displayed the Notice

of Conclusion of Audit together with Sections 1,2 and 3 of the Annual Governance and Accountability Return on the notice board and these had also been published on the website. These documents would remain available for a minimum of 5 years and copies of the AGAR would be available for purchase if requested.

(b) Consideration was given to undertaking a review of Standing Orders

Resolved:

To defer any decision until new Complaints, Disciplinary and Grievance Policies had been approved.

(c) Councillor Dixon reported on the need to prepare a new Complaints Policy

Resolved:

That Councillor Morley study the draft policy prepared by the Yorkshire Local Councils Association and prepare a report for consideration at the November council meeting. Councillors Dixon and Davis agreed to assist Councillor Morley.

(d) Councillor Dixon reported on the need to prepare a new Disciplinary Policy

Resolved:

That Councillor Morley study the draft policy prepared by the Yorkshire Local Councils Association and prepare a report for consideration at the November council meeting. Councillors Dixon and Davis agreed to assist Councillor Morley.

(e) Councillor Dixon reported on the need to prepare a new Grievance Policy

Resolved:

That Councillor Morley study the draft policy prepared by the Yorkshire Local Councils Association and prepare a report for consideration at the November council meeting. Councillors Dixon and Davis agreed to assist Councillor Morley.

21/56 PLANNING MATTERS

Planning applications received since the July meeting were:-

(i) RB2021/1406

Demolition of existing conservatory and erection of two storey side extension and two storey front extension over existing porch at The Acorns, Todwick Grange.

Resolved not to object.

(ii) RB/2021/1511

Application to undertake works to a tree(s) protected by TPO No. (No.3) 1971 at Manor House, Manor Drive.

Resolved not to object.

(iii) RB2021/1342

Raised decking and detached outbuilding to rear at 7 Horbiry End.

Resolved not to object.

21/57 EVENTS

Councillor Dixon reported on progress towards organising the bonfire and fireworks display on the 5th November. Galactic Fireworks had ceased trading and their business transferred to Blaze Fireworks. The cost of purchasing and transporting fireworks from China had quadrupled in the last year and the cost of the display for 2021 would now be £4,000 + VAT.

Councillor Morley reported that the formation of the independent Events Group and work to arrange the fun-day and evening concert would begin soon.

Commented [RW1]:

Resolved:

- (i) Not to charge an entrance fee to the bonfire and fireworks display.

21/58 VILLAGE MAINTENANCE

Councillor Carter reported having received a thank you from a resident who had much appreciated the hanging baskets hung from lamp columns on Kiveton Lane throughout the summer but requesting that in future years they be extended to the southern boundary.

Councillor Dixon had arranged for Hobson Nurseries to renew the artificial grass at the war memorial.

Councillor Newbold had prepared drawings showing the locations at which dog fouling signs were required to be displayed.

Resolved:

- (i) To review the siting of hanging baskets for the 2022 season.
- (ii) The the Clerk submit the dog fouling sign drawing to RMBC with a request that the signs be provided at the earliest opportunity.

21/59 HIGHWAY MATTERS

Councillor Carter reported having received a complaint about cyclists riding on the footways in the village and on Kiveton Lane in particular.

Councillor Dixon reported on his meeting with residents of the Todwick Grange Estate concerned about the number of accidents on the A57 and the problems they experienced in accessing the A57 dual carriageway. Borough Councillor Bacon had been very helpful.

Councillor Dixon reported on a further serious road accident on the bend on Goosecarr Lane where a driver had been killed in similar circumstances a short while ago. Fortunately on the occasion the driver had not been seriously injured.

Resolved:

- (i) To liaise with other local parish councils and remind parishioners that riding cycles on the public footway was illegal.
- (ii) To elicit the support of Borough Councillor Bacon .
- (iii) To investigate the extent of the problem
- (iv) That the Clerk correspond with the complainant and explain the Council's position
- (v) To continue to support the residents of the Todwick Grange Estate in improving their access onto the A57.

21/60 NEIGHBOURHOOD WATCH

Clerk reported the crime statistics prepared by Norman Anderson:-

Monthly Categories

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Burglary		1											1
Criminal Damage and Arson	1			1	1	2	2						7
Other Theft						2							2
Vehicle Crime		1	1	1	1	2	1						7
Public Order	1				1	1							3
Violence and Sexual	1	3	1	1	2	1	3						12
Drugs		1											1
Anti-social Behaviour	2	1	2	1	1	2	2						11
Total	5	7	4	4	6	10	8						44

To the end of July the figures were on par with last year i.e. 44 compared to 45 but better than 2019/prior to Covid-19 when the total was 59 at the end of July.

21/61 WEB SITE

Resolved: To defer consideration until the October council meeting.

21/62 PARISH PLAN

Resolved: To defer consideration until the October council meeting.

21/63 EMERGENCY PLAN

Councillor Dixon had undertaken further work and anticipated being able to finalise the plan soon.

Resolved: To defer consideration of the emergency plan until the October council meeting.

21/64 CO-OPTION OF NEW COUNCILLOR

No applications to fill the vacancy had been received.

21/65 DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

There were no items from which the press and public had been excluded

21/66 PARISH MATTERS

There were no items raised.

21/68 ITEMS FOR THE AGENDA OF THE NEXT MEETING

No items to be included on the agenda of the next meeting of the Council were suggested.

21/69 DATE OF NEXT MEETING

Resolved: That the parish council next meet on Tuesday 26th October 2021 at 7.00 p.m. in Todwick Village Hall.

The meeting closed at 9.30 p.m.

..... Chairman

..... Date

